



JOSEPH S. PAXTON
County Administrator



ROCKINGHAM COUNTY

BOARD OF SUPERVISORS

PABLO CUEVAS

Election District No. 1

FREDERICK E. EBERLY

Election District No. 2

RICK L. CHANDLER

Election District No. 3

WILLIAM B. KYGER, JR.

Election District No. 4

MICHAEL A. BREEDEN

Election District No. 5

BOARD OF SUPERVISORS MEETING June 10, 2015

- 3:00 P.M. **CALL TO ORDER – CHAIRMAN MICHAEL A. BREEDEN**
INVOCATION – SUPERVISOR WILLIAM B. KYGER, JR.
PLEDGE OF ALLEGIANCE – ASSISTANT COUNTY ADMINISTRATOR
GEORGE K. ANAS, II
1. Approval of Minutes – Regular Meeting of May 27, 2015
 2. Report – Virginia Department of Transportation – Residency Administrator
Donald F. Komara
 3. Virginia Cooperative Extension – Jeremy Daubert
 4. Advocates for Valley Animals – Melinda See
 5. Consideration – Resolution - Shenandoah Valley Chief Elected Officials
Consortium
 6. Staff Reports:
 - a. County Administrator – Joseph S. Paxton
 - b. County Attorney – Thomas H. Miller, Jr.
 - c. Deputy County Administrator – Stephen G. King
 - d. Assistant County Administrator – George K. Anas, II
 - e. Director of Finance – James L. Allmendinger
 - f. Director of Human Resources – Jennifer J. Mongold
 - g. Director of Public Works – Barry E. Hertzler
 - h. Director of Community Development – Casey B. Armstrong
 - i. Director of Technology – Terri M. Perry
 - j. Fire & Rescue Chief – Jeremy C. Holloway
 - k. Director of Parks & Recreation – Katharine S. McQuain
 - l. Director of Court Services – Ann Marie Freeman
 7. Committee Appointments:
 - a. Board of Zoning Appeals – District 3

8. Committee Reports: Airport, Automobile, Buildings and Grounds, Central Shenandoah Planning District Commission, Chamber of Commerce, Community Criminal Justice Board, Finance, Harrisonburg-Rockingham Metropolitan Planning Organization, Harrisonburg-Rockingham Regional Sewer Authority, Massanutten Regional Library, Public Works, Shenandoah Valley Partnership, Social Services, Technology, VACo Liaison, Chairman, Other

6:00 P.M. 9. Public Hearing – Special-Use Permits

SUP-079 Bill V. Neff, 3570 N. Valley Pike, Rockingham VA 22802 for a truck driving school on property located on the west side of Kratzer Road (Route 753) approximately 1850' north of Pulses Hill Lane (Route 908), Election District #2, zoned A-2. Tax Map #94-(A)-110. Address of parent tract: 3271 Kratzer Road

SUP15-086 Shenandoah Properties #2 LLC, 1402 Airport Road, Bridgewater, 22812 for an airport support facility on property located on the northeast side of Kiser Road (Route 696) approximately 690' southeast of Airport Road (Route 727), Election District #4, zoned A-2. Tax Map #137-(A)-41 and #137-(A)-41A. Property Address: 7487 Kiser Road

SUP15-089 Dennis Stoneburner, 8223 Simmers Valley Road, Harrisonburg 22802 for an agricultural contractor's business including storage of equipment, use of shop, and operating business from property. This application also includes a request for a waiver to increase square footage allowed from 3500 square feet to 6600 square feet and a waiver to increase the amount of equipment stored on the property. This property is located on the west side of Simmers Valley Road (Route 619) approximately 1 mile south of Lacey Spring Road (Route 806), Election District #2, zoned A-1. Tax Map #65-(2)-3A2.

SUP15-091 Daniel B. Witmer, 4389 Bowman Road, Dayton 22821 for an agricultural repair shop on property located on the east side of Bowman Road (Route 732) approximately 8/10 mile southeast of Rushville Road/Swope Road (Route 736), Election District #2, zoned A-1 AF4, Tax Map #107-(A)-117.

10. Unfinished Business

*** ADJOURN ***

May 27, 2015

The Regular Meeting of the Rockingham County Board of Supervisors was held on Wednesday, May 27, 2015 at 6:00 p.m. at the Rockingham County Administration Center, Harrisonburg, Virginia. The following members were present:

PABLO CUEVAS, Election District #1
FREDERICK E. EBERLY, Election District #2
RICKY L. CHANDLER, Election District #3
WILLIAM B. KYGER, JR., Election District #4
MICHAEL A. BREEDEN, Election District #5

Also present:

BRYAN F. HUTCHESON, Sheriff

JOSEPH S. PAXTON, County Administrator
THOMAS H. MILLER, JR., County Attorney
GEORGE K. ANAS, II, Assistant County Administrator
JAMES L. ALLMENDINGER, Director of Finance
CASEY B. ARMSTRONG, Director of Community Development
BARRY E. HERTZLER, Director of Public Works
RHONDA H. COOPER, Director of Planning
KELLY S. GETZ, Zoning Technician
JAMES B. MAY, Senior Planner
TAMELA S. GRAY, Deputy Clerk
DONALD F. KOMARA, Residency Administrator
Virginia Department of Transportation
JEREMY S. MASON, Assistant Residency Administrator
Virginia Department of Transportation

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CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE.

Chairman Breeden called the meeting to order at 6:02 p.m.

Chairman Breeden reflected on the horrific accident on May 22, 2015, involving two East Rockingham High School students. Ethan Zander died in the accident and Jeffrey “Trey” Roach was seriously injured. He attended the memorial service for Ethan Zander and was greatly touched by the example Ethan set in his life. Chairman Breeden asked for a moment of silence for Ethan.

Following the moment of silence, Administrator Paxton asked the Board and staff to remember Stephen King and his family as Mr. King’s father was hospitalized earlier in the day.

Administrator Paxton gave the Invocation and Community Development Director Armstrong led the Pledge of Allegiance.

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INTRODUCTION OF STUDENTS.

Students from Eastern Mennonite High School introduced themselves to the Board.

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APPROVAL OF MINUTES.

On motion by Supervisor Eberly, seconded by Supervisor Chandler and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board approved the minutes of the regular meeting of May 13, 2015.

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TRANSPORTATION DEPARTMENT.

The Board heard Mr. Komara's report on the activities of the Transportation Department.

Mr. Komara noted that a public hearing for the VDOT Secondary Road Six-Year Improvement Program would be held after his report. He explained the secondary road system consists of route numbers 600 and above. Route numbers below 600 are part of the primary road system.

Mr. Komara introduced his Assistant, Jeremy Mason, and VDOT Project Manager Michael Fulcher, from the Staunton office.

Mr. Komara reported that curb and gutter is being poured along East Side Highway (Route 340) and work is being performed on the water line along Main Street in Elkton.

The Sapling Ridge Road (Route 634) project is progressing and a citizen, Arnold Dean, gave VDOT permission to lay the slope back on his property.

Mr. Komara indicated the Southeast Connector (Stone Spring Road - Route 280) project should be completed the first or second week of July. He noted VDOT put under drains on the road and due to the amount of water running from the drains they had to put riprap on the road. This indicates the surface is hard so the Southeast Connector will be a good road that should serve the public well, he said.

Administrator Paxton said he noticed gravel was placed on one side of Boyers Road (Route 704) where it connects with the Southeast Connector and the two roads are now on grade.

The shoulder-widening project along Brocks Gap Road (Route 259), going west toward Fulks Run, will start at the end of June. W & L Construction & Paving, Inc. will perform the work to create two extra feet on each side of the road.

Mr. Komara noted spot improvements have been made on Pleasant Valley Road (Route 679). Rock outcroppings have been knocked out and citizens expressed appreciation for that work.

On the maintenance side, VDOT is mowing, patching asphalt, trimming trees and grading gravel roads.

Supervisor Cuevas reminded Mr. Komara that when mowing at intersections where there is a high volume of traffic, VDOT should cut the grass and weeds at the corner to improve visibility.

Supervisor Eberly asked that the dirt roads continue to be graded and dust control applied. Mr. Komara noted that VDOT is experimenting with grading and providing dust control to see if the compaction prevents potholes from developing as quickly. He said this process seems to give the road surface a firmer base.

Supervisor Chandler asked that the mowing crew cut the grass at the intersection of Shen Lake Drive (Route 689) and Massanetta Springs Road (Route 687) because the bank has not been mowed yet and the grass and weeds are three feet high. Motorists have to go past the white line to see oncoming traffic.

Chairman Breeden indicated a citizen who lives in Massanutten Resort asked if the timing was changed on the traffic signal at the intersection of Spotswood Trail (Route 33) and Resort Drive (Route 644). Mr. Komara indicated VDOT is adjusting the signals on Spotswood Trail so the traffic lights remain green longer on Spotswood Trail. As a result, the light is red longer on the side roads intersecting with Spotswood Trail. He said the signal timing at the Cross Keys Road (Route 276) intersection has been adjusted due to the

number of concerns received. VDOT is trying to maximize the movement of traffic on Spotswood Trail.

Chairman Breeden said he went through the Resort Drive/Spotswood Trail intersection recently but did not notice that the light was red longer than usual. He asked Carter Miller, Massanutten Property Owners Association, Inc. Administrator, who was in the audience, if he had noticed a long light at that intersection. Mr. Miller said it was not an excessively long light but he had experienced problems with the light going east not allowing many cars to go through before it turned red and traffic backed up onto the travel lanes on Spotswood Trail. He said only four vehicles were able to go through the traffic signal when turning east from Resort Drive. Mr. Komara explained that VDOT is trying to maximize moving more volume of traffic on Spotswood Trail, and the timing of traffic signals will continue to be adjusted. The wait time was getting longer at signal lights on Spotswood Trail, backing up traffic at each light, so VDOT is working to adjust the timing of the lights. As a result, the length of the green signal at traffic lights on the ancillary routes will be reduced. The change is beneficial for vehicles on Spotswood Trail, but it will increase the amount of time it takes to get onto the main road. Mr. Miller indicated the new timing makes it difficult for school traffic.

Administrator Paxton asked if the lights are computerized and can be set at different intervals during the day. Mr. Komara responded that they are computerized and can be accessed remotely, but there is a great benefit to having the traffic lights along Spotswood Trail (Route 33) synchronized so vehicles do not have to stop as often and traffic flows better.

Administrator Paxton noted the length of the turn lane off eastbound Spotswood Trail (Route 33) at the Albert Long Park will improve safety for people visiting the park from Massanutten Village and other locations to the east.

Chairman Breeden said he was told that GPS's direct traffic coming from Interstate 81 to immediately get in the left lane of Spotswood Trail (Route 33) to go to Massanutten Resort. He asked if signage could be installed near I-81 to inform motorists how far it is to Massanutten. Mr. Komara said he will look into the issue and may be able to incorporate signs.

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PUBLIC HEARING - VIRGINIA DEPARTMENT OF TRANSPORTATION SECONDARY ROAD SIX-YEAR IMPROVEMENT PROGRAM.

At 6:18 p.m., Chairman Breeden opened the public hearing to discuss VDOT's Secondary Six-Year Improvement Program.

Mr. Komara briefly reviewed the road projects included in the Secondary System Construction Program. He remembers when the six-year secondary budget amounted to \$5

to \$6 million a year. Mr. Komara indicated the proposed improvement program mostly addresses gravel roads. Larger road projects will now be included as part of the House Bill 2 (HB2) formula for funding, where roads are weighted, evaluated and graded statewide with other similar roads.

VDOT has received a decent amount of bridge funding because there is a huge emphasis on bridges. He mentioned numerous upcoming bridge projects in the County.

Administrator Paxton asked if necessary road improvements leading up to the bridges would be incorporated as part of the projects. Mr. Komara replied that VDOT tries to integrate the roadwork when possible. There may also be opportunities for VDOT to use local district funds on the road portion of the project. The State's focus is the bridge, but when the public helps with the right-of-ways, for example, the State is more willing to include the bridge approaches in the project.

In response to a question from Supervisor Cuevas, Mr. Komara responded that the Mechanicsville Road (Route 614) bridge is included in the upcoming bridge projects.

Supervisor Kyger noted the Lee Highway (Route 11) bridge near the Pumpkin House is narrow for the volume of traffic detoured to Route 11 when Interstate 81 is closed due to accidents. Mr. Komara indicated the Lee Highway (Route 11) bridge will be widened and brought up to standards.

No citizens spoke regarding the six-year improvement program.

At 6:26 p.m., Chairman Breeden closed the public hearing and reconvened the regular meeting.

Supervisor Kyger made a motion, seconded by Supervisor Chandler, to adopt the Secondary Six-Year Improvement Program for Fiscal Years 2016-2017 through 2020-2021 and the Secondary System Construction Budget for Fiscal Years 2016-2021.

Supervisor Cuevas noted it costs more to contract out small pieces of projects. If a contractor is working on two or three projects simultaneously, crews can be moved between the project and the projects will cost less. Mr. Komara said VDOT has bundled bridge projects to obtain cost savings.

Carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board adopted the Secondary Six-Year Improvement Program for Fiscal Years 2016-2017 through 2020-2021 and the Secondary System Construction Budget for Fiscal Years 2016-2021 as follows:

Secondary System
Rockingham County
Construction Program
Estimated Allocations

Fund	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	Total
CTB Formula – Unpaved State	\$558,690	\$682,041	\$779,628	\$840,234	\$807,532	\$0	\$3,668,125
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$185,614	\$185,614	\$185,614	\$185,614	\$185,614	\$185,614	\$1,113,684
Residue Parcels	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP – Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other State Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$744,304	\$867,655	\$965,242	\$1,025,848	\$993,146	\$185,614	\$4,781,809

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COUNTY ADMINISTRATOR'S STAFF REPORT.

The Board received and reviewed Administrator Paxton's staff report dated May 22, 2015.

He noted the Board authorized the creation of the Rockingham Recreation Foundation, Inc. on May 13, 2015 and asked that staff work with the Chairman to prepare a recommendation for the Foundation's initial board of directors.

Chairman Breeden recommends the following appointments to the Rockingham Recreation Foundation, Inc. Board of Directors:

Representing the Board of Supervisors: Pablo Cuevas (Election District 1)
Rick Chandler (Election District 3)

Representing the Recreation Commission Glenn Wayland (Election District 3)
Donnie Fulk (Election District 4)

Administrator Paxton explained that one member from each group should be appointed for a one-year initial term, with the term ending December 31, 2015, and the other members should be appointed for a full two-year term, with the term ending December 31, 2016. The proposed by-laws state that there are no term limits for the Rockingham Recreation Foundation, Inc. Board of Directors, but those appointed must continue to serve on the Board of Supervisors or the Recreation Commission.

The fifth member of the Board of Director is the County Administrator.

On motion by Supervisor Chandler, seconded by Supervisor Kyger and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board appointed Supervisor Cuevas and Commissioner Fulk to a one-year term expiring December 31, 2015, and appointed Supervisor Chandler and Commissioner Wayland to a two-year term expiring December 31, 2016 to the Rockingham Recreation Foundation, Inc. Board of Directors.

In addition, the Board indicated that, as noted in the Articles of Incorporation, Joseph S. Paxton, County Administrator, by virtue of his office, will serve as the fifth member of the Foundation Board of Directors.

Administrator Paxton noted the Board was previously provided a copy of the proposed by-laws for the Rockingham Recreation Foundation, Inc., which will be considered at the first meeting of the Foundation. He asked Board members to provide any comments to the County Attorney.

He further noted the Director of Parks and Recreation will serve as Secretary, and the County Attorney will serve as legal counsel, unless there is a conflict of interest.

In response to a comment from Supervisor Cuevas, Administrator Paxton advised that all funds received will be deposited with the Treasurer of Rockingham County.

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COUNTY ATTORNEY'S STAFF REPORT.

Mr. Miller introduced Thomas "Joel" Francis who is working as an intern this summer to review the County Code, update it and ensure it complies with the State Code. He will not review the Zoning Ordinance since it was recently updated. Mr. Francis is a Liberty University law student.

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DEPUTY COUNTY ADMINISTRATOR'S STAFF REPORT.

The Board received and reviewed Mr. King's staff report dated May 21, 2015.

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ASSISTANT COUNTY ADMINISTRATOR'S STAFF REPORT.

Mr. Anas had no written report but advised he had a number of good meetings with site selection consultants in South Carolina. He indicated staff will participate in a conference call on May 28, 2015 with Atlas Advertising regarding the County's rebrand and creation of a tourism and economic development website.

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FINANCE DIRECTOR'S STAFF REPORT.

Mr. Allmendinger had no written report but was available to answer questions from the Board.

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PUBLIC WORKS DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mr. Hertzler's staff report dated May 27, 2015.

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PUBLIC WORKS COMMITTEE REPORT.

Supervisor Cuevas reviewed the following Public Works Committee item:

To increase the permitted capacity at the Three Springs Water Treatment Plant, the finished water pumps need to be updated to allow use of the full membrane filter capacity. This upgrade will bring the permitted capacity to 4.0 million gallons per day to meet Virginia Department of Health application process requirements. The new station will be built to allow a future additional pump to handle production from a third raw water well. Staff requested that the Board approve the Peed and Bortz Finished Water Pumping Station Replacement proposal at a cost of \$75,000.

On behalf of the Public Works and Finance Committees, on motion by Supervisor Cuevas, seconded by Supervisor Eberly and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board authorized the award of engineering services for \$75,000 to Peed and Bortz to design the Finished Water Pumping Station Replacement at the Three Springs plant.

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COMMUNITY DEVELOPMENT DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mr. Armstrong's staff report dated May 27, 2015

Supervisor Kyger read the following statement:

Mr. Chairman, Members of the Board,

As most of you know, I have been asked to look at a rezoning in my district that this Board approved some time ago, to determine if the Board should allow a change to the proffers to increase the density, thereby allowing for a variety of homes within the subdivision. The proposed change would have an impact both in terms of size of lots and the cost of the homes to be built. It has been mentioned that one reason to approve this change is that the County is running out of building lots in smaller lot subdivisions, which provide an opportunity for smaller homes that meet the needs of first-time homebuyers. Staff has done a great deal of work on this specific subdivision to assist me in doing a very careful review, but to me it is a large issue as I began to hear about other potential developments in the same general area.

The timing of the request is somewhat ironic as the County will soon begin its review of the comprehensive plan and the information I am requesting this evening I believe will assist us as we go through that review. Several years ago, staff put together a report that showed a list of residential subdivisions that had been approved in the County, the number lots approved, the number platted, the number built and the number currently available. Mr. Chairman, I am requesting that the Board support having staff provide the Board with the current data to allow us to have more information from which to make these types of decisions. I would also request that staff contact the Towns to ask them for the number of vacant residentially zoned lots that exist in each town, and any rezonings that are under consideration.

In addition, other information that would be helpful, by subdivision, is: the number of schoolchildren enrolled in the County Schools by high school district, and the average assessed home value within the subdivision.

The Board knows we need housing to provide the housing for a strong workforce to support a vibrant economy, our job is to make sure, as best we can, that we locate that housing in the "right place" - where persons want to buy, in the price range that they can afford, and critically important, where the County and our residents can afford to provide the necessary government services that those new residents will demand.

Supervisor Kyger asked the Board to support his request to have staff provide the requested information as quickly as possible.

The Board gave its consensus for staff to obtain the number of vacant residentially zoned lots and rezonings under consideration in the Towns and County. Once accumulated, the information will be provided to the Board.

Supervisor Cuevas asked that staff emphasize to the towns how important it is to provide accurate information. If the towns want good schools and proper services, it is in their best interest to respond.

Administrator Paxton indicated he will let the town managers know Community Development staff will contact them and ask for their support. The County can provide the towns with the accumulated information as it will also be helpful to them.

Supervisor Kyger indicated the data collected may also help the Board to direct capital funds where needed for schools and other infrastructures.

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COMMITTEE APPOINTMENT:

Chairman Breeden asked that a motion be made on his behalf to appoint Samuel Butler to fill an unexpired term on the Recreation Commission for District 5. The unexpired term will expire December 31, 2015, and he asked that Mr. Butler be appointed for a full term to expire December 31, 2019.

On behalf of Chairman Breeden, on motion by Supervisor Chandler, seconded by Supervisor Kyger and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board appointed Samuel Butler to the Recreation Commission for District 5 to fill an unexpired term which will expire December 31, 2015, and a full term to expire December 31, 2019.

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APPOINTMENT – DELEGATE – NATIONAL ASSOCIATION OF COUNTIES (NACo) ANNUAL MEETING.

On motion by Supervisor Cuevas, seconded by Supervisor Eberly and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board designated Supervisor Kyger as the County's voting delegate and Supervisor Eberly as the alternate at the National Association of Counties (NACo) 2015 Annual Conference to be held July 10-13, 2015 in Mecklenburg County/Charlotte, North Carolina.

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COMMITTEE REPORTS.

The Board heard the following committee reports from Board members and staff.

CHAMBER OF COMMERCE

The annual Valley Fest event held on May 23, 2015 was a success with a larger crowd than the last two years.

The Chamber is working on the member directory and community profile in preparation for the Chamber's 100-year anniversary.

Supervisor Chandler announced the Explore More Discovery Museum was named the "Best Museum" in the Shenandoah Valley.

HARRISONBURG-ROCKINGHAM METROPOLITAN PLANNING ORGANIZATION (MPO)

Supervisor Chandler reported the MPO met May 21, 2015. The group was provided with an update on the I-81 interchanges and advised of the County's endorsement letter supporting Bridgewater's application for a federal Transportation Investment Generating Economic Recovery (TIGER) grant to assist with the Bridgewater bypass.

The regional forum for the Virginia Department of Transportation VTRANS multimodal policy plan process will be held on June 4, 2015 at the Lucy F. Simms Continuing Education Center.

Administrator Paxton advised that he sent Board members a link, from the Planning District's Transportation Planner, to view different bridge designs for Port Republic Road (Route 253) and Spotswood Trail (Route 33). He encouraged Board members to look at the designs and provide their input.

MASSANUTTEN REGIONAL LIBRARY

Supervisor Eberly reported the Massanutten Regional Library is working on their annual fund-raising drive.

SOCIAL SERVICES

Supervisor Breeden reminded the Board of the Foster/Adoptive Parents Appreciation Dinner on May 28, 2015 at Traditions Restaurant.

TECHNOLOGY

Supervisor Eberly said the Technology Department is working hard on ongoing projects.

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CLOSED MEETING.

On motion by Supervisor Chandler, seconded by Supervisor Kyger and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - AYE; CUEVAS - AYE; EBERLY - AYE; KYGER - AYE; the Board recessed the meeting from 6:45 p.m. to 7:06 p.m., for a closed meeting pursuant to 2.2-3711.A, (1), Discussion of the assignment, promotion, demotion, performance, salary, discipline or resignation of a specific officer, appointee or employee and (7), Consultation with legal counsel and staff members pertaining to actual or probable litigation where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the County; and consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

MOTION: SUPERVISOR CHANDLER RESOLUTION NO: 15-8
SECOND: SUPERVISOR EBERLY MEETING DATE: MAY 27, 2015

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Rockingham County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Rockingham County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:

AYES: BREEDEN, CHANDLER, CUEVAS, EBERLY, KYGER

NAYS: NONE

ABSENT:

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PUBLIC HEARING - REZONINGS.

At 7:07 p.m., Chairman Breeden opened the public hearing.

Senior Planner May reviewed the following rezoning requests:

REZ15-057 SCAKL L.C., 4125 Tanners Court, Harrisonburg, VA 22802 to rezone parcels 95E-(A)- L56 and L57, totaling 0.88 acre, located north of North Valley Pike (Route 11) and approximately 0.25 mile north of I-81 Exit 251, from General Business District (B-1) to Planned Neighborhood District (R-5). The Comprehensive Plan identifies this area as Mixed Use Center. Election District 2.

Mr. May explained that the request is to add 0.88 acre to Meadowbrook Subdivision. The developer wants to expand the master plan to build up to 12 townhome units.

The Planning Commission recommended approval by a vote of 5 to 0 on May 5, 2015, concurring with staff's recommendation for approval, which stated:

This proposal expands an approved master plan, the proposal provides an alternative dwelling unit type for Meadowbrook, and the Comprehensive Plan designation of Mixed Use Center supports this proposal.

Sam Huffman, a developer of Meadowbrook, said he requested the rezoning because VDOT will not allow access to the property from Route 11. If commercial businesses were built, commercial traffic would need to enter via the residential subdivision's main entrance. He believes it is more appropriate to have residential townhouses than retail businesses as part of the subdivision.

In response to questions from Supervisor Cuevas, Mr. Huffman indicated the townhomes he plans to build, will sell for \$125,000 to \$150,000, depending on their size. Mr. Huffman said the market is slow but sales are starting to pick up in Meadowbrook. According to realtors, townhouses are in demand because younger couples do not want a large house and yard to take care of and townhomes are cheaper than houses.

No one spoke in opposition to the rezoning request.

REZ15-064 Allen Ray & Glenda Breeden, 3224 Estates Drive, Elkton, VA 22827 to rezone parcel 132-(7)- L1, totaling 38.75 acres, located south of Short Run Road and approximately 0.25 mile south of Thoroughfare Road, from Residential or Recreational District (RR-1) to General Agricultural District (A-2). The Comprehensive Plan identifies the area as Agricultural Reserve. Election District 5.

The Planning Commission recommended approval by a vote of 5 to 0 on May 5, 2015, concurring with staff's recommendation for approval, which stated:

This request does not change the underlying use of the property, and this request does not conflict with the Comprehensive Plan designation of Agricultural Reserve.

Applicant Ray Breeden said he and his wife want to rezone their property because they have three grandchildren who would like to live near them and have a larger yard than at their townhouse in town. The applicant indicated there are only two houses beside their home on the private drive. If this request is approved, the parents will build a house nearby.

No one spoke in opposition to the request.

Chairman Breeden closed the public hearing at 7:17 p.m.

Supervisor Eberly stated he concurs with staff and the Planning Commission and agreed business traffic should not enter through a residential subdivision.

Supervisor Eberly made a motion, seconded by Supervisor Chandler, to approve REZ15-057, SCAKL L.C., 4125 Tanners Court, Harrisonburg, VA 22802 to rezone parcels 95E-(A)- L56 and L57, totaling 0.88 acre, located north of North Valley Pike (Route 11) and approximately 0.25 mile north of I-81 Exit 251, from General Business District (B-1) to Planned Neighborhood District (R-5). The Comprehensive Plan identifies this area as Mixed Use Center.

Supervisor Kyger said, in light of his earlier request for staff to gather information in preparation for review of the Comprehensive Plan, he hoped this request would be tabled until the Board has the countywide information being requested. Supervisor Kyger said he would prefer the request be tabled until the Board receives the information, but since the request was moved for approval and seconded, he will be inclined to vote against approving REZ15-057.

Carried by a vote of 4 to 1, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – NAY; and subject to the following proffers, the Board approved REZ15-057, SCAKL L.C., 4125 Tanners

Court, Harrisonburg, VA 22802 to rezone parcels 95E-(A)- L56 and L57, totaling 0.88 acre, located north of North Valley Pike (Route 11) and approximately 0.25 mile north of I-81 Exit 251, from General Business District (B-1) to Planned Neighborhood District (R-5). The Comprehensive Plan identifies this area as Mixed Use Center. Election District 2.

Proffers:

Proposed Addition to Meadowbrook Subdivision

B1 to R5 Zoning

At this time, there is approximately 0.88 acres of B1 zoned land adjacent to Meadowbrook, an R-5 zoned residential subdivision. The B1 land is located at the entrance to Meadowbrook and fronts on Rt. 11, North Valley Pike. It is proposed that the B1 land be rezoned to R-5 and become part of the Meadowbrook Subdivision.

The first three (3) phases of Meadowbrook have been developed with thirty (30) of the lots with houses. It is proposed that this addition to the subdivision be used for townhomes, which would provide a second choice of residential dwellings in the single-family detached neighborhood.

Adequate county water, sewage and storm water facilities are available and the residential townhouse section would be included in the HOA and thereby have access to the open spaces and walking trails. Entrance to the townhouse development shall be off Suffolk Drive.

Presently, the Meadowbrook Subdivision, zoned R-5, consists of 61.90 acres. The present green space, excluding roads, is 18.00 acres or 29.08%. With the addition of the proposed townhouse section, the total R-5 subdivision will be 62.78± acres with a green space of 18.00 acres or 28.67%.

If approved, it is expected that construction will begin during 2015.

(Note: A copy of the Proposed Master Plan is attached to and made a part of these minutes.)

Chairman Breeden stated rezoning request REZ15-064 is in his district and the applicant is a family member. He previously discussed the request with the County Attorney. Chairman Breeden advised that he will not gain financially or in any other way from the transaction and, therefore, feels he can vote on the rezoning without any hesitation. He asked that a Board member make a motion for approval on his behalf.

On behalf of Chairman Breeden, on motion by Supervisor Chandler, seconded by Supervisor Eberly and carried by a vote of 4 to 1, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – NAY; the Board approved REZ15-064, Allen Ray & Glenda Breeden, 3224 Estates Drive, Elkton, VA 22827 to rezone parcel 132-(7)- L1, totaling 38.75 acres, located south of Short Run Road and approximately 0.25 mile south of Thoroughfare Road, from Residential or Recreational District (RR-1) to General Agricultural District (A-2). The Comprehensive Plan identifies the area as Agricultural Reserve. Election District 5.

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PUBLIC HEARING – ORDINANCE AMENDMENT.

At 7:20 p.m., Chairman Breeden opened the public hearing and Mr. Getz reviewed the following proposed ordinance amendment:

OA15-093 Amendment to Table 17-606 Land Use and Zoning Table, Assembly Uses, Chapter 17 (Zoning) Churches or other places of worship, in the A-1, A-2, and PSF zoning districts, change from special use (SU) to Permitted Use (P).

Mr. Getz explained that houses of worship were previously permitted uses in these districts and became nonconforming under the ordinance adopted in October 2014.

On April 8, 2015, staff recommended approval of the ordinance amendment and the Planning Commission recommended approval by a vote of 5 to 0 on May 5, 2015.

No one spoke in favor or opposition to the ordinance amendment.

At 7:22 p.m., Chairman Breeden closed the public hearing and reconvened the regular meeting.

On motion by Supervisor Kyger, seconded by Supervisor Chandler and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; EBERLY – AYE; KYGER – AYE; the Board approved the following ordinance amendment:

**ORDINANCE ENACTING
CERTAIN CHANGES TO
TABLE 17-606
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Table 17-606 Land Use and Zoning Table be and hereby is amended as follows:

Table 17-606 Land Use and Zoning Table

Under “Assembly Uses”

Churches or other places of worship

In the A-1, A-2, and PSF zoning districts, change from special use permit (SU) to a permitted use (P).

This ordinance shall be effective from the 27th day of May, 2015.

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ADJOURNMENT.

Chairman Breeden declared the meeting adjourned at 7:22 p.m.

_____,
Chairman

RHSPCA 2014 Outcomes

	Intakes	Adopted	Returned to Owner	Rescue Transfers	Euthanized	EUTH Rate By Species
Dogs	1054	285	244	131	359	34%
Cats	1577	237	39	251	991	63%
Other	87	61	0	3	15	17%
TOTAL	2718	583	283	385	1365	
		21%	10%	14%	50%	

Source: VA Dept. of Agriculture "2014 Annual Shelter Reports"

S h e l t e r W a t c h

monitoring homeless animal outcomes at open-admission shelters

Show selected shelters ranked by homeless:

Disposition of homeless cats – shelters ranked by 2014 live release rate

Out = homeless cats outcomes

Ad = adoption rate

Tr = transfer rate

Live = live release rate (Ad + Tr)

Eu = euthanization rate

SN = spay/neuter assistance program

AE = adoption events

FI = fostering for kittens

FA = fostering for cats

Location	State	Organization	Out	Ad	Tr	Live	Eu	SN	AE	FI	FA
1 Nottoway	VA	Nottoway County Animal Control	55	0.0%	100.0%	100.0%	0.0%				
2 Tappahannock	VA	Essex County Animal Control	49	42.9%	55.1%	98.0%	2.0%				
3 Fincastle	VA	Botetourt County Animal Control	85	0.0%	97.6%	97.6%	2.4%				
4 Troy	VA	Fluvanna SPCA	228	86.8%	8.8%	95.6%	3.1%				
5 Amissville	VA	Rapahannock Animal Welfare League	18	27.8%	66.7%	94.4%	5.6%				
6 King George	VA	King George Animal Control	239	18.0%	74.5%	92.5%	5.9%				
7 Colonial Heights	VA	Colonial Heights Animal Shelter	247	74.1%	17.0%	91.1%	6.5%				
8 New Kent	VA	New Kent Animal Control	124	61.3%	29.8%	91.1%	8.9%				
9 Charlottesville	VA	Charlottesville-Albemarle SPCA	171	89.7%	1.2%	90.9%	6.2%				
10 Pearisburg	VA	Giles County Animal Shelter	113	10.6%	79.6%	90.3%	6.2%				
11 Monterey	VA	Highland County AC + Highland SPCA	161	16.8%	72.7%	89.4%	3.1%				
12 Lyndhurst	VA	Augusta County Animal Pound	883	51.9%	37.4%	89.2%	7.5%				
13 Fredericksburg	VA	Spotsylvania Animal Shelter	437	58.8%	29.3%	88.1%	10.3%				
14 Heathsville	VA	Northumberland County Animal Shelter	65	84.6%	3.1%	87.7%	12.3%				
15 Culpeper	VA	Culpeper County Animal Control	445	9.0%	76.9%	85.8%	14.2%				
16 Powhatan	VA	Powhatan County Animal Control	96	12.5%	72.9%	85.4%	14.6%				
17 Alexandria	VA	Animal Welfare League of Alexandria	673	82.5%	2.7%	85.1%	14.3%				
18 Virginia Beach	VA	Virginia Beach SPCA	1488	84.7%	0.1%	84.9%	8.4%				
19 Lynchburg	VA	Lynchburg Animal Control + Lynchburg Humane Society	1042	83.1%	0.0%	83.1%	8.3%				
20 Mineral	VA	Louisa County Animal Shelter	576	46.7%	35.6%	82.3%	14.9%				
21 Portsmouth	VA	Portsmouth Humane Society	651	79.4%	0.0%	79.4%	14.3%				
22 Arlington	VA	Animal Welfare League of Arlington	689	75.3%	1.7%	77.1%	21.6%				
23 Fairfax	VA	Fairfax County Animal Shelter	1201	68.2%	7.2%	75.4%	21.8%				
24 Orange	VA	Orange County Animal Control	830	52.7%	21.8%	74.5%	24.5%				
25 Disputanta	VA	Prince George County Animal Control	519	31.6%	40.3%	71.9%	23.7%				
26 Radford	VA	Radford City Animal Control	110	68.2%	3.6%	71.8%	21.8%				
27 Edinburg	VA	Shenandoah County Animal Shelter	317	66.6%	4.7%	71.3%	28.7%				
28 Lovingston	VA	Nelson County Animal Control	177	1.1%	67.8%	68.9%	28.2%				
29 Amelia	VA	Amelia County Animal Shelter	183	2.7%	63.4%	66.1%	33.9%				
30 Cumberland	VA	Cumberland County Animal Control	154	6.5%	54.4%	61.0%	37.7%				
31 Christiansburg	VA	Montgomery County Animal Care and Control	38	60.5%	0.0%	60.5%	39.5%				
32 Casanova	VA	Fauquier County Animal Pound + Fauquier SPCA	1019	35.8%	24.7%	60.5%	37.7%				

33	Roanoke	VA	Roanoke Valley RCAC + Roanoke Valley SPCA	2658	30.5%	28.0%	58.5%	40.6%
34	Madison	VA	Madison County Animal Control	310	19.7%	38.7%	58.4%	41.6%
35	Isle of Wight	VA	Isle of Wight County Animal Shelter	399	43.4%	12.3%	55.6%	38.8%
36	Virginia Beach	VA	Virginia Beach Animal Control and Pound	2758	42.7%	10.8%	53.5%	45.1%
37	Chesterfield	VA	Chesterfield County Animal Control	578	29.9%	23.0%	52.9%	37.9%
38	Goochland	VA	Goochland County Animal Control	164	44.5%	6.7%	51.2%	47.0%
39	Waterford	VA	Loudoun County Animal Control and Pound	982	42.8%	8.5%	51.2%	47.3%
40	Low Moor	VA	Alleghany Humane Society	464	28.0%	21.8%	49.8%	47.8%
41	Buckingham	VA	Buckingham County Animal Control	167	2.4%	46.1%	48.5%	51.5%
42	Bedford	VA	Bedford County Animal Shelter	1065	7.6%	40.4%	48.0%	47.7%
43	Rocky Mount	VA	Franklin County Animal Shelter	421	25.4%	21.9%	47.3%	48.5%
44	Wytheville	VA	Wythe County AC + Wytheville AC	140	7.9%	37.9%	45.7%	39.3%
45	Norfolk	VA	Norfolk Animal Care and Adoption Center	2382	43.2%	1.8%	45.0%	54.1%
46	Manassas	VA	Prince William County Animal Shelter	1735	41.3%	3.2%	44.6%	54.1%
47	Newport News	VA	Peninsula Regional Animal Shelter	2802	43.9%	0.3%	44.2%	52.6%
48	Milford	VA	Caroline County Animal Shelter	542	4.8%	39.3%	44.1%	55.2%
49	Glen Allen	VA	Henrico County Police Animal Shelter	1342	16.3%	25.3%	41.6%	56.6%
50	Manassas	VA	Manassas City Animal Control	98	39.8%	1.0%	40.8%	59.2%
51	Stanley	VA	Page County Animal Control	655	13.7%	26.4%	40.2%	59.2%
52	Stuart	VA	Patrick County Animal Pound	282	6.0%	34.0%	40.1%	57.8%
53	Stafford	VA	Stafford County Animal Control and Pound	784	35.1%	4.1%	39.2%	58.8%
54	Ashland	VA	Hanover County Animal Control	1055	11.2%	27.7%	38.9%	56.1%
55	Abingdon	VA	Washington County Animal Control	647	8.7%	28.6%	37.2%	61.4%
56	Appomattox	VA	Appomattox County Animal Control	297	24.9%	12.1%	37.0%	62.3%
57	South Boston	VA	Halifax County AC + Halifax Cty Humane Soc	715	36.5%	0.0%	36.5%	62.4%
58	Rustburg	VA	Campbell County Animal Control	1069	22.9%	13.3%	36.2%	63.7%
59	King William	VA	King William County Animal Shelter	438	9.8%	25.6%	35.4%	63.7%
60	Martinsville	VA	City of Martinsville Animal Pound	121	0.0%	35.3%	35.3%	63.9%
61	Suffolk	VA	Suffolk City Animal Control	1316	33.0%	1.3%	34.3%	62.0%
62	Harrisonburg	VA	Rockingham-Harrisonburg SPCA	1491	15.9%	16.8%	32.7%	66.5%
63	Marion	VA	Smyth County Animal Shelter	806	11.8%	20.6%	32.4%	67.5%
64	Amherst	VA	Amherst County Animal Control	900	0.0%	31.4%	31.4%	67.7%
65	Springville	VA	Tazewell County Animal Shelter	768	27.5%	1.6%	29.0%	69.9%
66	Dinwiddie	VA	Dinwiddie Animal Shelter	408	10.0%	18.9%	28.9%	70.6%
67	Berryville	VA	Clarke County Animal Shelter	474	21.7%	6.1%	27.8%	70.7%
68	Martinsville	VA	Henry County Animal Control	383	0.0%	27.4%	27.4%	72.3%
69	Lancaster	VA	Lancaster County Animal Control	184	12.5%	14.7%	27.2%	72.3%
70	Grundy	VA	Buchanan County Animal Control	684	19.2%	7.9%	27.0%	72.8%
71	Clintwood	VA	Dickenson County Animal Control	33	24.2%	0.0%	24.2%	75.8%
72	Gloucester	VA	Gloucester County Animal Control	48	0.0%	22.9%	22.9%	72.9%
73	Warm Springs	VA	Bath County Animal Control	99	18.2%	1.0%	19.2%	80.8%
74	Dublin	VA	Pulaski County Animal Control	727	6.5%	12.1%	18.6%	79.9%
75	Lebanon	VA	Russell County Animal Control	196	17.9%	0.0%	17.9%	82.1%
76	Norton	VA	Wise County Animal Control	853	14.5%	2.0%	16.5%	82.4%
77	Winchester	VA	Esther Boyd Animal Shelter	1845	15.2%	1.2%	16.4%	75.3%
78	Franklin	VA	City of Franklin Animal Shelter	142	16.2%	0.0%	16.2%	83.1%
79	Charlotte Court House	VA	Charlotte County Animal Control	76	15.8%	0.0%	15.8%	84.2%

80	Charles City	VA	Charles City County Animal Control	42	4.8%	9.5%	14.3%	73.8%
81	Emporia	VA	Greensville County Animal Shelter	66	12.1%	0.0%	12.1%	83.3%
82	Farmville	VA	Prince Edward County Animal Control	172	0.6%	9.3%	9.9%	90.1%
83	Stony Creek	VA	Sussex County Animal Care	130	8.5%	0.8%	9.2%	89.2%
84	Boydton	VA	Mecklenburg County Animal Control	177	6.8%	1.7%	8.5%	91.0%
85	Danville	VA	Danville Animal Pound (Danville HS)	2644	3.5%	1.4%	4.9%	94.9%
86	Norfolk	VA	PETA Norfolk	1595	1.0%	2.7%	3.7%	96.3%
87	Dry Fork	VA	Pittsylvania County Animal Control	42	0.0%	0.0%	0.0%	83.3%
88	Williamsburg	VA	James City County Animal Control	7	0.0%	0.0%	0.0%	100.0%
89	Saluda	VA	Middlesex County Animal Control	4	0.0%	0.0%	0.0%	100.0%

program in place

no program in place

Definitions

- homeless outcomes = adopted + transferred + died_or_lost + euthanized
- adoption rate = adopted / homeless
- transfer rate = transferred to rescue / homeless
- live release rate = (adopted + transferred) / homeless
- died_or_lost (DOL) rate = (DOL + miscellaneous) / homeless
- euthanization rate = euthanized / homeless

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monitoring homeless animal outcomes at open-admission shelters

Show selected shelters ranked by homeless:

dogs ▼

released alive ▼

2014 ▼

Show

Disposition of homeless dogs – shelters ranked by 2014 live release rate

Out = homeless dogs outcomes

Ad = adoption rate

Tr = transfer rate

Live = live release rate (Ad + Tr)

Eu = euthanization rate

SN = spay/neuter assistance program

AE = adoption events

FI = fostering for puppies

FA = fostering for dogs

Location	State	Organization	Out	Ad	Tr	Live	Eu	SN	AE	FI	FA
1 Fincastle	VA	Botetourt County Animal Control	67	0.0%	100.0%	100.0%	0.0%				
2 Monterey	VA	Highland County AC + Highland SPCA	200	13.5%	86.0%	99.5%	0.5%				
3 Colonial Heights	VA	Colonial Heights Animal Shelter	205	59.0%	40.0%	99.0%	1.0%				
4 Nottoway	VA	Nottoway County Animal Control	210	17.6%	80.0%	97.6%	0.0%				
5 Tappahannock	VA	Essex County Animal Control	207	14.0%	82.6%	96.6%	2.9%				
6 Amissville	VA	Rapahannock Animal Welfare League	119	96.6%	0.0%	96.6%	0.0%				
7 Gloucester	VA	Gloucester County Animal Control	219	0.0%	95.9%	95.9%	3.2%				
8 Charlottesville	VA	Charlottesville-Albemarle SPCA	1155	93.2%	2.6%	95.8%	3.5%				
9 Wytheville	VA	Wythe County AC + Wytheville AC	337	29.7%	64.7%	94.4%	5.6%				
10 Berryville	VA	Clarke County Animal Shelter	136	86.8%	7.4%	94.1%	5.9%				
11 New Kent	VA	New Kent Animal Control	80	52.5%	41.3%	93.8%	5.0%				
12 Lyndhurst	VA	Augusta County Animal Pound	788	45.1%	48.5%	93.5%	6.0%				
13 Lynchburg	VA	Lynchburg Animal Control + Lynchburg Humane Society	916	92.8%	0.7%	93.4%	4.0%				
14 King George	VA	King George Animal Control	173	25.4%	67.6%	93.1%	6.9%				
15 Virginia Beach	VA	Virginia Beach SPCA	1728	90.9%	2.1%	92.9%	6.9%				
16 Goochland	VA	Goochland County Animal Control	141	47.5%	45.4%	92.9%	5.7%				
17 Powhatan	VA	Powhatan County Animal Control	181	10.5%	82.3%	92.8%	5.5%				
18 Stanley	VA	Page County Animal Control	316	31.6%	60.8%	92.4%	7.3%				
19 Pearisburg	VA	Giles County Animal Shelter	238	20.2%	71.8%	92.0%	8.0%				
20 Bedford	VA	Bedford County Animal Shelter	527	34.2%	57.5%	91.7%	7.8%				
21 Amelia	VA	Amelia County Animal Shelter	200	6.5%	84.5%	91.0%	9.0%				
22 Charles City	VA	Charles City County Animal Control	122	22.1%	68.9%	91.0%	7.4%				
23 Troy	VA	Fluvanna SPCA	294	61.9%	28.9%	90.8%	7.1%				
24 Saluda	VA	Middlesex County Animal Control	62	40.3%	50.0%	90.3%	8.1%				
25 Fredericksburg	VA	Spotsylvania Animal Shelter	637	46.6%	43.6%	90.3%	9.6%				
26 Rocky Mount	VA	Franklin County Animal Shelter	416	31.0%	58.4%	89.4%	10.1%				
27 Floyd	VA	Floyd County Animal Control	152	21.7%	67.1%	88.8%	11.2%				
28 Lovingston	VA	Nelson County Animal Control	301	6.6%	81.4%	88.0%	11.3%				
29 Isle of Wight	VA	Isle of Wight County Animal Shelter	331	52.6%	35.0%	87.6%	10.6%				
30 Orange	VA	Orange County Animal Control	570	37.7%	49.6%	87.4%	12.3%				
31 Low Moor	VA	Alleghany Humane Society	319	49.2%	37.9%	87.1%	12.5%				
32 Radford	VA	Radford City Animal Control	104	64.4%	22.1%	86.5%	12.5%				

33	Winchester	VA	Esther Boyd Animal Shelter	570	75.3%	10.7%	86.0%	13.2%
34	Amherst	VA	Amherst County Animal Control	618	0.0%	85.4%	85.4%	13.9%
35	Cumberland	VA	Cumberland County Animal Control	311	27.0%	58.2%	85.2%	14.5%
36	Appomattox	VA	Appomattox County Animal Control	333	20.4%	64.6%	85.0%	14.1%
37	Disputanta	VA	Prince George County Animal Control	491	63.7%	19.6%	83.3%	15.7%
38	Milford	VA	Caroline County Animal Shelter	374	6.4%	76.7%	83.2%	16.0%
39	Alexandria	VA	Animal Welfare League of Alexandria	882	81.6%	1.4%	83.0%	16.7%
40	Casanova	VA	Fauquier County Animal Pound + Fauquier SPCA	589	52.1%	30.2%	82.3%	17.3%
41	Roanoke	VA	Roanoke Valley RCAC + Roanoke Valley SPCA	1540	60.7%	21.4%	82.1%	17.6%
42	Rustburg	VA	Campbell County Animal Control	738	22.0%	59.8%	81.7%	18.0%
43	Mineral	VA	Louisa County Animal Shelter	547	28.9%	52.7%	81.5%	16.5%
44	Virginia Beach	VA	Virginia Beach Animal Control and Pound	1679	71.1%	10.2%	81.3%	18.2%
45	Edinburg	VA	Shenandoah County Animal Shelter	197	71.6%	9.1%	80.7%	18.3%
46	Marion	VA	Smyth County Animal Shelter	564	23.2%	56.6%	79.8%	19.9%
47	Culpeper	VA	Culpeper County Animal Control	255	45.5%	34.1%	79.6%	20.4%
48	Fairfax	VA	Fairfax County Animal Shelter	1540	70.6%	8.8%	79.4%	20.3%
49	Arlington	VA	Animal Welfare League of Arlington	491	74.9%	3.7%	78.6%	21.2%
50	Christiansburg	VA	Montgomery County Animal Care and Control	435	46.7%	31.5%	78.2%	21.8%
51	Madison	VA	Madison County Animal Control	214	55.1%	22.4%	77.6%	21.0%
52	Dublin	VA	Pulaski County Animal Control	563	26.3%	51.0%	77.3%	21.8%
53	Buckingham	VA	Buckingham County Animal Control	487	6.0%	71.0%	77.0%	21.8%
54	Portsmouth	VA	Portsmouth Humane Society	650	73.7%	2.5%	76.2%	23.2%
55	Stanardsville	VA	Greene County Animal Shelter	184	35.9%	40.2%	76.1%	23.4%
56	Abingdon	VA	Washington County Animal Control	654	29.7%	46.2%	75.8%	23.9%
57	Martinsville	VA	City of Martinsville Animal Pound	139	0.0%	73.4%	73.4%	26.6%
58	Heathsville	VA	Northumberland County Animal Shelter	231	69.3%	2.2%	71.4%	28.1%
59	Suffolk	VA	Suffolk City Animal Control	802	59.9%	10.6%	70.4%	27.9%
60	Ashland	VA	Hanover County Animal Control	529	40.5%	27.2%	67.7%	31.0%
61	Chesterfield	VA	Chesterfield County Animal Control	960	56.7%	11.0%	67.7%	29.9%
62	Jonesville	VA	Lee County Animal Control	830	4.7%	60.7%	65.4%	33.4%
63	Manassas	VA	Prince William County Animal Shelter	1600	59.5%	4.3%	63.8%	36.1%
64	King William	VA	King William County Animal Shelter	542	17.9%	45.9%	63.8%	35.8%
65	Newport News	VA	Peninsula Regional Animal Shelter	2407	62.2%	0.5%	62.7%	36.4%
66	Dinwiddie	VA	Dinwiddie Animal Shelter	662	25.1%	37.6%	62.7%	36.3%
67	Lancaster	VA	Lancaster County Animal Control	150	20.7%	39.3%	60.0%	40.0%
68	Stafford	VA	Stafford County Animal Control and Pound	546	48.5%	10.6%	59.2%	40.1%
69	Norfolk	VA	Norfolk Animal Care and Adoption Center	1680	54.2%	4.7%	58.9%	40.9%
70	Dry Fork	VA	Pittsylvania County Animal Control	747	5.8%	53.0%	58.8%	35.7%
71	Springville	VA	Tazewell County Animal Shelter	1063	45.1%	12.7%	57.8%	41.7%
72	Manassas	VA	Manassas City Animal Control	118	55.1%	2.5%	57.6%	41.5%
73	South Boston	VA	Halifax County AC + Halifax Cty Humane Soc	925	12.1%	44.8%	56.9%	42.6%
74	Farmville	VA	Prince Edward County Animal Control	330	5.5%	51.2%	56.7%	42.1%
75	Franklin	VA	City of Franklin Animal Shelter	105	42.9%	13.3%	56.2%	43.8%
76	Glen Allen	VA	Henrico County Police Animal Shelter	828	27.2%	27.4%	54.6%	45.3%
77	Harrisonburg	VA	Rockingham-Harrisonburg SPCA	779	36.6%	16.8%	53.4%	46.1%
78	Waterford	VA	Loudoun County Animal Control and Pound	442	46.4%	6.1%	52.5%	47.5%
79	Martinsville	VA	Henry County Animal Control	609	0.0%	49.6%	49.6%	0.0%

80	Lawrenceville	VA	Brunswick County Animal Control	329	6.7%	42.9%	49.5%	50.5%
81	Grundy	VA	Buchanan County Animal Control	1332	25.7%	23.6%	49.2%	50.5%
82	Courtland	VA	Southampton County Animal Control	266	16.5%	32.0%	48.5%	51.5%
83	Montross	VA	Westmoreland County Animal Shelter	488	13.3%	28.9%	42.2%	54.3%
84	Stuart	VA	Patrick County Animal Pound	367	35.7%	5.2%	40.9%	58.6%
85	Danville	VA	Danville Animal Pound (Danville HS)	1163	13.2%	27.3%	40.5%	58.6%
86	Boydton	VA	Mecklenburg County Animal Control	685	12.6%	27.6%	40.1%	59.1%
87	Warm Springs	VA	Bath County Animal Control	43	20.9%	18.6%	39.5%	60.5%
88	Clintwood	VA	Dickenson County Animal Control	236	36.9%	0.0%	36.9%	63.1%
89	Norton	VA	Wise County Animal Control	982	28.7%	7.2%	35.9%	57.8%
90	Lebanon	VA	Russell County Animal Control	1055	30.9%	0.0%	30.9%	69.1%
91	Stony Creek	VA	Sussex County Animal Care	207	10.6%	15.9%	26.6%	71.5%
92	Charlotte Court House	VA	Charlotte County Animal Control	191	26.2%	0.0%	26.2%	73.8%
93	Gate City	VA	Scott County Animal Control	328	13.7%	11.6%	25.3%	74.7%
94	Norfolk	VA	PETA Norfolk	1021	2.3%	20.5%	22.7%	77.2%
95	Emporia	VA	Greensville County Animal Shelter	178	14.6%	0.0%	14.6%	79.8%
96	Williamsburg	VA	James City County Animal Control	9	0.0%	0.0%	0.0%	100.0%

program in place
no program in place

Definitions

- homeless outcomes = adopted + transferred + died_or_lost + euthanized
- adoption rate = adopted / homeless
- transfer rate = transferred to rescue / homeless
- live release rate = (adopted + transferred) / homeless
- died_or_lost (DOL) rate = (DOL + miscellaneous) / homeless
- euthanization rate = euthanized / homeless

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AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA, HELD AT THE ROCKINGHAM COUNTY ADMINISTRATION CENTER ON WEDNESDAY, JUNE 10, 2015

RESOLUTION

WHEREAS, the Rockingham County Board of Supervisors desires to create a positive business environment and has been a strong supporter of workforce development and education initiatives; and

WHEREAS, on July 26, 2006, the Rockingham County Board of Supervisors approved an ordinance establishing the Shenandoah Valley Chief Elected Officials Consortium Agreement which established the Shenandoah Valley Workforce Investment Area for the purpose of planning, establishing and operating a local workforce services delivery system; and

WHEREAS, in accordance with Public Law 113-128, the Workforce Innovation and Opportunities Act of 2014, Section 106, the Shenandoah Valley Workforce Investment Area has been renamed the Shenandoah Valley Workforce Development Area and the Shenandoah Valley Workforce Investment Board shall be renamed the Shenandoah Valley Workforce Development Board.

THEREFORE BE IT RESOLVED, that the Rockingham County Board of Supervisors does hereby support these changes and approves this resolution accordingly.

Adopted this 10th day of June, 2015.

Recorded Vote:

AYES:

NAYES:

ABSENT:

ROCKINGHAM COUNTY BOARD OF SUPERVISORS

By:_____

Attest:_____

Joseph S. Paxton, Clerk

Shenandoah Valley Chief Elected Officials Consortium Agreement

**Shenandoah Valley
Workforce Development Area**

May, 2015

Consortium Agreement

Shenandoah Valley Workforce Development Area

*The purpose of this Agreement is to formalize the creation of the **Shenandoah Valley Workforce Development Area**, the **Shenandoah Valley Chief Elected Officials Consortium**, and the **Shenandoah Valley Workforce Development Board** in accordance Public Law 113-128, the Workforce Innovation and Opportunity Act of 2014, Section 106. It is Made and Entered into by and between **Augusta County, Bath County, the City of Buena Vista, Clarke County, Frederick County, the City of Harrisonburg, Highland County, the City of Lexington, Page County, Rockbridge County, Rockingham County, Shenandoah County, the City of Staunton, Warren County, the City of Waynesboro, and the City of Winchester.***

WHEREAS, the respective Boards of Supervisors of the Counties of Augusta, Bath, Clarke, Frederick, Highland, Page, Rockbridge, Rockingham, Shenandoah and Warren, and the City Councils of the Cities of Buena Vista, Harrisonburg, Lexington, Staunton, Waynesboro and Winchester have adopted resolutions authorizing the execution of this Consortium Agreement;

NOW THEREFORE THIS AGREEMENT FURTHER WITNESSTH: That for and in consideration of the promises and of the mutual benefits to be derived hereunder, that each and all of the jurisdictions enumerated immediately above, do hereby reciprocally agree as follows:

SECTION 1: CREATION OF THE CONSORTIUM

THERE IS HEREBY CREATED, BY THE UNDERSIGNED Chief Elected Official of the Counties and Cities, the **Shenandoah Valley Chief Elected Officials Consortium** (Consortium), which shall exist under and be subject to the terms and conditions of this **Consortium Agreement** (Agreement), and which constitutes the agreement by the listed participating political subdivisions of the Commonwealth of Virginia. The purpose of the **Consortium** shall be to plan, establish, and operate a Local Workforce Development Area (LWDA) and Workforce Development Services Delivery System according to the provisions of the Workforce Innovation and Opportunity Act of 2014, and the Federal Regulations issued by the U.S. Department of Labor for the implementation of the Act together with any and all other subsequent and relevant federal and Commonwealth of Virginia statutes, policies and interpretations.

SECTION 2: AREA TO BE SERVED

The Local Workforce Development Area to be served shall be known as the **Shenandoah Valley Workforce Development Area**, and shall include the jurisdictions of Augusta County, Bath County, the City of Buena Vista, Clarke County, Frederick County, the City of Harrisonburg, Highland County, the City of Lexington, Page County, Rockbridge County, Rockingham County, Shenandoah County, the City of Staunton, Warren County, the City of Waynesboro and the City of Winchester.

SECTION 3: STRUCTURE, DUTIES AND RESPONSIBILITIES OF CONSORTIUM

3.01: MEMBERSHIP

The voting members of the Consortium shall be the Chief Elected Official of each jurisdiction that is a party to this agreement, or that official's duly appointed designee. The Chair of the Shenandoah Valley Workforce Development Board (SVWDB), formerly the Shenandoah Valley Workforce Investment Board, or the Chair's duly appointed designee, shall serve as a voting member of the Consortium.

3.02: TERMS OF OFFICE

The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction.

3.03: OFFICERS

The Consortium shall elect from its membership a Chair, a Vice-Chair and such other officers as may be provided in the Consortium by-laws to serve for a term as may be prescribed in the By-Laws.

3.04: VOTING RIGHTS

Each member jurisdiction shall have one (1) vote on all matters considered by the Consortium.

3.05: MEETINGS

The Consortium shall hold meetings as prescribed in the By-Laws. A quorum is required for the Consortium to conduct business. A simple majority of the membership of the Consortium constitutes a quorum. Actions of the Consortium shall be approved by a simple majority of the members present at the meeting.

3.06: DUTIES AND RESPONSIBILITIES

A. The Consortium shall collectively perform the following functions established for the Chief Elected Official, as specified in Public Law 113-128:

- (1) Shall, at its annual organization meeting, designate a member jurisdiction to serve as local grant recipient for the WIOA funds, and further may designate another entity to serve as fiscal agent for the Consortium;
- (2) Receive member nominations and make appointments of members to the SVWDB in accordance with State criteria. Each member jurisdiction of the Consortium shall recommend nominees and coordinate with other member jurisdictions to ensure appropriate geographic representation. Diversity considerations should be given when appointing members to the SVWDB to ensure racial, ethnic, and cultural diversity, as well as the diversity of individuals with disabilities from labor markets within the LWDA;

- (3) Set policy for the local workforce development system in partnership with the SVWDB;
- (4) Collaborate with the SVWDB to provide oversight of local Youth, Adult and Dislocated Worker programs and regional workforce development initiatives;
- (5) Approve the budget developed by the SVWDB;
- (6) Perform other duties as may be prescribed from time to time for Chief Elected Officials (CEO) under the Act or as prescribed by the Commonwealth of Virginia; and,
- (7) Establish such by-laws and such other rules as it deems necessary to govern its operations.

B. In partnership with the SVWDB, the Consortium shall develop, approve and submit all workforce development plans for the Shenandoah Valley Workforce Development Area.

SECTION 4: THE SHENANDOAH VALLEY WORKFORCE DEVELOPMENT BOARD

The Consortium hereby establishes the **Shenandoah Valley Workforce Development Board**. The Shenandoah Valley Workforce Investment Board (SVWIB) shall take the necessary steps to change its name to the Shenandoah Valley Workforce Development Board (SVWDB), incorporated under the laws of the Commonwealth of Virginia as a private, non-profit corporation.

4.01: APPOINTMENT OF MEMBERS TO THE SVWDB

A. The Consortium shall appoint at least one representative from each of the following public sector categories to the SVWDB:

- (1) Economic and Community Development Entities;
- (2) Department of Aging and Rehabilitative Services
- (3) Eligible providers administering adult education and literacy activities under title II, including a representative from a secondary public school's Career and Technical Education program;
- (4) Community Colleges
- (5) Virginia Employment Commission
- (6) Labor Organizations
- (7) Training Director or labor representative from a joint labor-management apprenticeship program

B. Not less than 20 percent of the members shall be from categories A(6) and A(7) above, or from community based organizations that have a demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or provide or support competitive integrated employment for individuals with disabilities or in addressing the employment, training, or education needs of eligible youth, including organizations that serve out-of-school youth.

C. The Consortium shall appoint a sufficient number of private industry members to the SVWDB to ensure that the total membership shall be comprised of at least a 51% majority of private industry members, who are owners, chief executives or operating officer with policy

making or hiring authority. These businesses, including small businesses, provide employment opportunities that include high-quality, work relevant training and development in high demand industry sectors or occupation in the local area. The Consortium shall appoint members in compliance with Section 107 (b) (2) (A) of the Workforce Innovation and Opportunity Act. In order to maintain a majority of private industry members, it may be necessary for some jurisdiction members to have more than one private industry member. In determining the allocation of additional private industry members the Consortium shall consider the relative populations of the member jurisdictions and Sub-Regions.

D. Subject to the limitations imposed by the mandatory representation outlined above, the Consortium may appoint representatives of other agencies or community based organizations providing regional planning, housing assistance, public assistance, educational services, employment training services, and other services and other individuals as the chief elected officials may determine to be appropriate.

4.02: DUTIES AND RESPONSIBILITIES

The SVWDB shall perform such duties and responsibilities as required under the Workforce Innovation and Opportunity Act and other laws and regulations promulgated by the Commonwealth of Virginia. The SVWDB shall carry-out its functions in a collaborative manner with the Consortium. The duties and responsibilities of the SVWDB include, but are not limited to:

- A. Establish such by-laws and such other rules as it deems necessary to fulfill its responsibilities under the Workforce Innovation and Opportunity Act.
- B. Select eligible providers of services for adults and dislocated workers.
- C. Select eligible providers of youth services with consideration of recommendations from the Youth Council.
- D. Select training providers.
- E. Assist the Governor in developing a statewide employment statistics system.
- F. Link private sector employers with local and statewide workforce activities in collaboration with local offices of economic development and secondary education, and institutions of higher education.
- G. Hire staff as necessary, and as funding permits, to support the program of the SVWDB.
- H. Direct the disbursement of all funds dispersed under the ACT for the Shenandoah Valley Workforce Development Area and the subsequent dispersion of such funds to designated service providers and/or subcontractors in accordance with the approved Workforce Development Plan.
- I. Prepare and recommend the following for consideration and approval of the Consortium:

- (1) A local strategic workforce plan.
- (2) Selection of the One Stop Operator or a One-Stop Consortium
- (3) An annual local operating budget
- (4) Local performance measures for approval by the Governor
- (5) Candidates for a Youth Council to serve as a subgroup of the SVWDB
- (6) A youth work plan

J. Work collectively with the Consortium to monitor and evaluate all programs initiated under this agreement.

4.03: TERMS

Beginning with program year July 1, 2015, the term of appointment for SVWDB members shall be four (4) years, with terms ending on June 30 of the year the term ends. Members may be eligible to serve two full consecutive terms,

4.04: VOTING RIGHTS

Each SVWDB member shall have one (1) vote on all matters before the SVWDB. Members shall be present to vote and voting by proxy shall not be permitted.

4.05: OFFICERS

The officers of the SVWDB shall include Chair, Vice Chair, and Secretary/Treasurer. Each officer shall serve for one (1) year; and, may be eligible for re-election. Only private industry members shall be eligible for election to the office of Chair and Vice Chair.

4.06: MEETINGS

The SVWDB shall hold regular or called meetings at such times, dates, and places as may be established in the by-laws of the SVWDB.

SECTION 5: LIABILITY

5.01: LIABILITY

In accordance with the Workforce Innovation and Opportunity Act, the Consortium shall be liable for any misuse of funds received under this agreement. Designation of a member jurisdiction or other entity as local grant recipient or fiscal agent does not relieve the member jurisdictions of the Consortium from liability for any misuse of WIOA grant funds. Each consortium member jurisdiction shall be liable only for its share of any loss equal to its respective share of WIOA funding.

5.02: INSURANCE REQUIREMENT

The Board shall procure and maintain *Directors and Officers Liability Insurance* sufficient to safeguard the Consortium, member jurisdictions, SVWDB officers and members, and SVWDB

employees from errors, omissions, and misuse of funds received and held by the Consortium, its grant recipient, fiscal agent, and the SVWDB.

SECTION 6: TERMINATION

This Agreement shall be terminated upon the repeal of the Workforce Innovation and Opportunity Act or successor legislation pertaining to Workforce Development or upon mutual consent of at least two-thirds (2/3) of the members of the Consortium.

SECTION 7: ADDITION TO/WITHDRAWAL FROM CONSORTIUM MEMBERSHIP

7.01: NEW MEMBERS

A political subdivision or municipal corporation of the Commonwealth of Virginia may petition the Consortium for membership provided that such local jurisdiction is part of the LWDA, as designated by the Governor in accordance with the provisions of the Workforce Innovation and Opportunity Act.

7.02: WITHDRAWAL

Any party to this Agreement shall have the right to withdraw from the Consortium after providing at least ninety (90) days written notification to the Consortium.

SECTION 8: AMENDMENT

This Agreement may be amended with the approval by resolution of the governing body of two-thirds (2/3) of the members of the Consortium.

SECTION 9: SEVERABILITY

If any of the provisions of this Agreement shall be found void or unenforceable for whatever reason by any court of law or equity, it is expressly intended that such provision(s) be severable and the remainder of the Agreement shall remain in force and effect.

SECTION 10: EFFECTIVE DATE

This amended Agreement shall become effective July 1, 2015.

This agreement is approved by resolution by the following member jurisdictions of the Commonwealth of Virginia:

Augusta County Board of Supervisors

By_____

Title_____

City of Buena Vista, Virginia

By_____

Title_____

Highland County Board of Supervisors

By_____

Title_____

Page County Board of Supervisors

By_____

Title_____

Rockingham County Board of Supervisors

By_____

Title_____

City of Waynesboro, Virginia

By_____

Title_____

Clarke County Board of Supervisors

By_____

Title_____

Bath County Board of Supervisors

By_____

Title_____

City of Harrisonburg, Virginia

By_____

Title_____

City of Lexington, Virginia

By_____

Title_____

Rockbridge County Board of Supervisors

By_____

Title_____

City of Staunton, Virginia

By_____

Title_____

Frederick County Board of Supervisors

By_____

Title_____

Shenandoah County Board of Supervisors

By_____

Title_____

City of Winchester, Virginia

By_____

Title_____

Warren County Board of Supervisors

By_____

Title_____

The Shenandoah Valley Workforce Development Board at its meeting on _____, 2015 considered the duties and responsibilities outlined in this agreement and consents to perform such duties and responsibilities in accordance with this agreement.

Shenandoah Valley Workforce Development Board

By_____

Title_____

1. Attached is Ms. Bartley's May 2015 Wellness Program activity report for your review.
2. 40 new staff were hired in the third quarter of FY2015; 28 part time staff and 12 full time staff throughout 8 different departments. We currently have 4 full time vacancies.

Respectfully submitted,

Jennifer J. Mongold

Date: May 28, 2015

To: Jennifer Mongold

From: Laura Bartley

Sub: May 2015 Employee Wellness Report

Health Promotions

- Information Session email sent with healthy weekly menus and grocery lists
- Newsletter sent including information on Osteoarthritis, health screenings recommended by age, recipes, upcoming RockWell events, and an upcoming community events section
- Working with Bryan Grande for Anthem program promotions
- www.RockinghamWellness.com updated weekly

Incentive programs

- The Annual Incentive Challenge started on February 2 and will go all year
- Started a Health Risk Assessment campaign for anyone to take their HRA before June 1. Anthem members can take it after registering at Anthem.com; others can take it with their insurance company or a third party website through Walgreens
- School's Spring Fitness ended with LEES winning the school lunch provided by RockWell. Had over 100 participants (more were submitting minutes to help school win!)
- Next 5K on May 30 at Purcell Park

Group fitness

- Yoga – JWES, MTC, and RCAC
- Zumba – RBES and TAHS
- Pilates – CRES
- Working on providing summer classes at schools

Upcoming Events

- HRA campaign Incentive Challenge to take the HRA by June 1
- County Fitness Challenge starting June
- 5K series
 - May 30 at Purcell Park

Public Works
June 10, 2015

Staff Report

1. Personnel vacancies

Utilities: no vacancies

Landfill: no vacancies

Refuse & Recycle: no vacancies

Public Works Admin: Construction inspector-also assists with Miss Utility locating

Facilities Maintenance: no vacancies

2. Utilities Operation

Staff advertised for a pickup truck and received several sealed bids on 6/4/15. The bids have been submitted to the Automobile Committee for review and recommendation to the Board of Supervisors. This purchase is included in the 2015-2016 budget.

3. Landfill Operations

As of July 1, 2015, the rate for residential non bagged and commercial trash at the Landfill will increase from \$50/ton to \$52/ton. All other rates at the Landfill remain the same.

Staff advertised for bids to provide rock crushing, and dirt screening at the Landfill. The bids have been submitted to the Public Works Committee for review and recommendation to the Board of Supervisors. The costs of these services are included in the FY 2014-2015 and FY 2015-2016 budgets.

4. Recycling

The next Household Hazardous Waste Day will be June 20 at the City's Recycling Center on Beery Road.

Staff advertised for a paving bid at the Mauzy Convenience Center and received two sealed bids on 6/2/15. The bids have been submitted to the Public Works Committee for review and recommendation to the Board of Supervisors.

5. Facilities Maintenance

The rebuild and modernization of the Jail's secure elevator will start with a preconstruction meeting June 8th. The elevator will be taken off line on Tuesday June 9th. This is the second of the three elevators to be modernized.

The Fire and Rescue Department main hallways are scheduled to have the existing carpet removed and replaced with tile. The tile will provide better wear for the traffic in that area resulting in a longer life cycle than the carpet.

6. Three Springs Water Treatment Plant Filter Replacement Project

SLM continues to complete the SCADA project. This is the last step in the overall renovation of the water plant. July 1st is the current anticipated completion date.

7. Rt.33 16" Waterline

At the bid opening on 6/2/15, the County received two sealed bids. Peed and Bortz Engineers have reviewed the bids and presented a notice of award letter. The bids have been submitted to the Public Works Committee for review and recommendation to the Board of Supervisors.

Below is a schedule for the Rt.33 water line project. The plans are completed and letters have been sent out for easement acquisition. There are 5 easements needed in this project.

1. Advertise For Bids 5/4
2. Open Bids 6/2
3. Board of Supervisors Consideration 6/10
4. Award Contract 6/22
5. Begin Construction 7/13
6. Complete Construction 12/31

7. Pleasant Valley 16"Waterline

The plans are being completed and easement letters have been sent out.

1. Advertise For Bids 5/4
2. Open Bids 6/9
3. Board of Supervisors Consideration 6/10, or 6/24
4. Award Contract 6/29
5. Begin Construction 7/13
6. Complete Construction 12/31

Staff has contacted the Virginia Resources Authority concerning a loan for the two water lines. The application was submitted May 1st. The funds will be available August 12th.

8. Albert Long Park

The tum lanes have been paved, and finish grading and seeding are in progress. The entrance is ready for paving as cut/fill continues on the commercial site.

Respectfully Submitted
Barry E. Hertzler
Director Public Works

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PERSONNEL

AUTHORIZED POSITIONS- 30.5

Filled Positions- 20.5

Department Director (Casey Armstrong)

ADMINISTRATIVE

Administrative Assistant (Amanda Thomas)

PERMIT INTAKE & PROCESSING

Permit Specialist II (Leslie Dodrill)

Permit Specialist I (Kelley Ann Weatherholtz)

Permit Specialist I- Part-time (Helen White)

BUILDING CODE ENFORCEMENT

Building Official (Joe Shifflett)

Building Plan Reviewer (Jay Carter)

Electrical Inspector (J.N. Riddel)

Electrical Inspector (Terry Derrer)

Inspector (Ricky Davis)

Building Inspector (James E. Campbell)

LAND DEVELOPMENT REVIEW

Development Plan Manager (Peter Kesecker)

PLANNING: SHORT- AND LONG-RANGE

Director of Planning (Rhonda Cooper)

Senior Planner (James May)

ZONING CODE ENFORCEMENT

Zoning Administrator (Diana Stultz)

Deputy Zoning Administrator (Diane Lepkowski)

Code Compliance Officer (Kelly Getz)

GEOGRAPHIC INFORMATION SYSTEMS

GIS Specialist (Mark Rathke)

GIS Technician (Kendrick Smith)

ENVIRONMENTAL SERVICES

Environmental Manager (Lisa Perry)

Environmental Inspector (Adam Hancock)

Vacant Positions- 10.0

Permit Specialist II

Permit Specialist I

Deputy Building Official

Building and Plumbing Inspector

Inspector

Plumbing Inspector

GIS Coordinator

Addressing Technician

Planner

Erosion Control

Welcome Katie!



Meet our Environmental Services Intern, Katie Kelly. Katie, a rising senior at JMU, is from Binghamton, New York. She is majoring in Integrated Science and Technology (ISAT) with a focus on Environmental Science and Biology. Katie is looking forward to spending the summer learning more about hydrology, erosion and sediment control, and environmental policy.

BOARD ACTION REQUESTED

None.

PROJECTS AND REPORTS

VTrans2040 REGIONAL FORUM (Rhonda Cooper)

The VTrans2040 regional forum was held at Lucy Simms Center on June 4, from 1-4 pm. County staff provided input on the following items:

- Current and future activity centers
- Economic generators or commuting corridors that serve the MPO/County region, that are located outside the regional study area (Rockingham County) and
- Preferred future economic profile of the region including the preferred industries that the region plans to pursue in the next decade.

Planning

The VTrans2040 document will serve two functions. First, the *VTrans2040 Vision* document will outline the policy vision for Virginia's transportation system over the next 25 years. Second, the *VTrans2040 Multimodal Transportation Plan* (VMTP) will serve as the guiding document for Virginia's transportation agency business plans and statewide transportation funding programs until the next update in five years. The VMTP policy and recommendations of the plan will focus on corridors of statewide significance, identified regional networks, and urban development areas (UDAs) or locally designated growth areas. The Virginia Office of Intermodal Planning and Investment has released the draft Vision document for public comment and will be developing the VMTP over the next twelve months, incorporating both locality and public outreach sessions.

From VTrans2040, two additional independent, but connected documents will be produced to address the scoring and selection of transportation projects for funding.

Scoring and Selection Under the HB 2 Process

House Bill 2 (HB 2) requires the implementation of a performance-based, priority-scoring process for the evaluation of transportation projects that utilize state and federal funding. Localities, regional entities, transit and rail providers will be eligible to submit candidate projects for scoring that fall within one of the three identified focus areas of VTrans2040 (corridors of statewide significance, regional networks, and UDAs or locally designated growth areas). The scores of candidate projects will be used by the Commonwealth Transportation Board (CTB) to select projects to fund in the Six-Year Improvement Plan (SYIP).

Funding Under HB 1887

House Bill 1887 (HB 1887) established a new funding formula that will be partially in place beginning in FY2017 and fully implemented by FY2021.

BLUE RIDGE COMMITTEE (Rhonda Cooper)

The Blue Ridge Committee for Shenandoah Park Relations met on May 21. Highlights from the Park Superintendent's Report are:

Chronic Wasting Disease (CWD)

The Shenandoah National Park has a plan in place for detecting, monitoring, and addressing CWD in the Park. At present, CWD has not been detected in SNP deer. Healthy deer harvested in the Park as a part of CWD detection and herd reduction will be donated to Hunters for the Hungry.

Economic Benefits of the Shenandoah National Park

A recent National Park Service report showed that 1.14 million visitors to Shenandoah National Park in 2013 spent \$72.4 million in communities near the park; that spending supported 889 jobs in those communities. National park tourism is a significant driver in the national economy, returning \$10 for every \$1 invested in the National Park Service. The full report is available at <http://www.nature.nps.gov/socialscience/economics.cfm>.

In 2014 visitation was up 10% over 2013 (back up to "normal" levels for the Park's October, 2013 sequestration-related closure for sixteen days). Visitors spent approximately \$80 million while in the region.

SNP Foundation Document

The Foundation Document will create a management plan for the Park. This document affirms the Park's purpose and its unique values. The full report will be available on line.

Entrance fee increase

This action follows a National Park Service request for all National Parks to bring fees into alignment with other parks of similar size and complexity. Eighty percent of entrance fees remain in the Park to use for projects that provide visitor benefits, such as upgrading of campgrounds, restrooms, and visitor programs. SNP's entrance fees will increase in two phases: the first –will be May 1, 2015, and the second will be in– January 1, 2017.

Park Neighbors Day

On Park Neighbors Day, June 20, no admission fee will be charged to residents of surrounding counties.

ROCKINGHAM BICYCLE ADVISORY COMMITTEE (RBAC) (Rhonda Cooper)

The next meeting of the RBAC will be June 18. On May 21, Kevin McDermott, Transportation Manager for the Central Shenandoah Planning District Commission (CSPDC), present the draft Bicycle and Pedestrian Plan's Chapter 5 to the RBAC for its feedback. Recommended facility improvements and Chapters 1- 4, and 6 have been reviewed.

MPO & NON-MPO BICYCLE AND PEDESTRIAN PLANS (Rhonda Cooper)

CSPDC staff is preparing maps and the draft plan. Following the MPO Subcommittee and Rockingham Bicycle Advisory Committee's final review of these items, the MPO TAC will forward the plan to the Policy Board, requesting that the Policy Board release it for public comment. The MPO and County Bicycle and Pedestrian Plans will be presented at a public meeting. The public meeting will be the citizens' and stakeholders' opportunity to review the draft plans and maps within an open house and formal presentation format.

PORT REPUBLIC RURAL VILLAGE GRANT PROJECT (Rhonda Cooper)

The Shenandoah Valley Network (SVN) was awarded a Battlefield Protection Grant to study the potential for a Rural Village Overlay District for Port Republic. SVN has contracted with Paradigm Design to work with Port Republic's village and area landowners to develop the landowners' vision, then to develop guidelines to preserve special characteristics, and to develop a list of uses compatible with the traditional village and surrounding agriculture and battlefields. The resulting Rural Village Overlay District could become a general model for application in the County's other rural villages.

This grant is awarded by the National Park Service's American Battlefield Protection Program.

MPO SOUTH REGIONAL CORRIDOR STUDY (Rhonda Cooper)

The ad hoc committee is reviewing revisions to the MPO Route 11 South Regional Study. The MPO Policy Board tabled the original Study on June 21, 2012. The study encompasses part of the County; City; and the Towns of Bridgewater, Dayton, and Mt. Crawford; from Port Republic Road (City) to Dinkel Avenue and from Interstate 81 to Route 42.

FLOODPLAIN ORDINANCE AMENDMENT REGARDING MANUFACTURED HOMES (Lisa Perry)

Staff will be reaching out to stakeholders and engineers to gather more information about locating manufactured homes in the floodplain.

PROJECTS AND REPORTS TABLED BY THE BOARD OF SUPERVISORS

NORTH VALLEY PIKE CORRIDOR STRATEGIC PLAN (Rhonda Cooper)

The Board tabled the North Valley Pike Corridor Strategic Plan (NVP Plan) on December 15, 2010. Staff recommends addressing reworking this Plan as part of the Comprehensive Plan revisions.

PLANNING COMMISSION ACTIONS

A brief special meeting, for the purposes of a work session on the OA15-098, OA15-099, and OA15-100, was held on June 2 at 4:30 p.m. At the June 2 public hearing, the Commission considered two rezoning requests and one addition to an agricultural and forestal district.

Item	Description	Comments/ Recommendations
REZ15-084	Frank Gordon, 3354 Lawyer Rd, McGaheysville, VA 22840 to rezone parcel 141C-(4)- L1, located north of McGaheysville Rd (Rt. 996) approximately 50 feet west of Pineville Rd (Rt. 672) totaling 0.53 acre, from General Business District (B-1) to General Residential District (R-3). The Comprehensive Plan identifies the area as Community Residential and the McGaheysville Area Plan identifies the area as Village Core Near-Term Expansion. The property is in Election District 5.	Approval; to be heard by Board on June 24

REZ15-108	Rockingham County, 20 East Gay St, Harrisonburg, VA 22802 to rezone parcels 142A1-(A)- L31 and L32, located east of Judy Ln (Rt. 647) approximately 150 feet north of McGaheysville Rd (Rt. 996) totaling 1.172 acres, from General Agricultural District (A-2) and Medium Density Residential District (R-2) to Public Service District (S-1). The Comprehensive Plan identifies this area as Community Residential and the McGaheysville Area Plan identifies this area as Village Core. The property is in Election District 5.	Approval; to be heard by Board on June 24
AFP15-113	Ray & Lucille Heatwole, 3752 Limestone Lane, Dayton, VA 22821, to add parcel 106-(A)- L152A, totaling 0.268 acre, located east of Limestone Lane (Rt. 737) approximately 0.6 mile south of Rushville Road (Rt. 736), to the Dry River Agricultural and Forestal District. This parcel is in Election District 2 and is identified as Agricultural Reserve in the Comprehensive Plan.	Approval; to be heard by Board on June 24
OA15-098	Amendment to Article 2, Definition of Terms, Chapter 17 (Zoning to add the term "motorsports course" to list of defined terms.	Tabled on 5/7; Commission held work session on 6/2.
OA15-099	Amendment to Table 17-606, Land Use and Zoning Table, Chapter 17 (Zoning) to add by special use permit with supplemental standards (SU*) the use "motorsports course" in the A-1, A-2, I-1, I-2 and PID Districts.	Tabled on 5/7; Commission held work session on 6/2.
OA15-100	Amend Section 17-607 Supplemental Standards, Chapter 17 (Zoning) to add standards for motorsports course.	Tabled on 5/7; Commission held work session on 6/2.

COUNTY-INITIATED AMENDMENTS

1. Motorsports Course: Through the investigation of a zoning violation, staff recognized the County had no accommodations for motorsports activities in the newly adopted Zoning Ordinance, so staff began working with the County Attorney to study an ordinance amendment to deal specifically with motorsports activities such as motorcycle, ATV, and go-cart tracks. A public hearing was held before the Planning Commission on May 5, 2015, with regard to motorsports courses. The Commission tabled the ordinance amendments and held a work session on June 2 at 4:30 p.m.
2. Request: Amend the MH-1 District of the Zoning Ordinance to allow valid non-conforming manufactured home parks to rezone to MH-1.
Requestor: Community Development Department
Reason: Some of the pre-existing valid non-conforming manufactured home parks are on larger parcels of land. However, since there are more homes on them than would be permitted in an agricultural district, they cannot make a division of land or expand the park. By allowing them to rezone to MH-1 (if at a location the Board feels they could rezone), they would be required to bring the park to existing MH-1 standards with lot sizes, etc.; but they may be able to divide a portion of their property for other uses.
Status: At its May 13 meeting, the Board authorized staff to study the MH-1 District and return with an amendment if determined that was best alternative.
Action:

3. Request: Amend the Zoning Ordinance to allow solar energy farms in certain zoning districts either by right or by special use permit.
Requestor: Community Development Department
Reason: Staff has been approached by two different groups regarding solar energy farms. While the Zoning Ordinance has regulations regarding traditional electric generation power plants and large wind energy facilities, we have not looked at solar energy.
Status: At its May 13 meeting, the Board authorized staff to study solar energy farms and bring back an ordinance amendment.
Action:
4. Request: To allow by special use permit an impound lot on any parcel zoned A-2 that has an approved motor vehicle repair shop.
Requestor: Community Development Department
Reason: Many of the existing motor vehicle repair shops have impound lots that allow for the keeping of motor vehicle impounded by State Police or awaiting insurance action following an accident. Most of the motor vehicle repair shops are in A-2 zoning districts. Impound lots were left out of all zoning districts except B-1 and the industrial district, thus making existing impound lots non-conforming.
Status:
Action:

UPCOMING PUBLIC HEARINGS

June 10, 2015

Board of Supervisors

6:00 p.m.

Agricultural & Forestal District Addition

None

Special Use Permits

SUP-079 Bill V. Neff, 3570 N. Valley Pike, Rockingham 22802, for a truck driving school on property located on the west side of Kratzer Road (Route 753) approximately 1850' north of Pulses Hill Lane (Route 908), Election District 2, zoned A-2. Tax Map 94-(A)-110. Address of parent tract: 3271 Kratzer Road.

SUP15-086 Shenandoah Properties #2 LLC, 1402 Airport Road, Bridgewater 22812, for an airport support facility on property located on the northeast side of Kiser Road (Route 696) approximately 690' southeast of Airport Road (Route 727), Election District 4, zoned A-2. Tax Map 137-(A)-41 and 137-(A)-41A. Property Address: 7487 Kiser Road.

SUP15-089 Dennis Stoneburner, 8223 Simmers Valley Road, Harrisonburg 22802, for an agricultural contractor's business including storage of equipment, use of shop, and operating business from property. This application also includes a request for a waiver to increase square footage allowed from 3500 square feet to 6600 square feet and a waiver to increase the amount of equipment stored on the property. This property is located on the west side of Simmers Valley Road (Route 619) approximately 1 mile south of Lacey Spring Road (Route 806), Election District 2, zoned A-1. Tax Map 65-(2)-3A2.

SUP15-091 Daniel B. Witmer, 4389 Bowman Road, Dayton 22821, for an agricultural repair shop on property located on the east side of Bowman Road (Route 732) approximately .8 mile southeast of Rushville Road/Swope Road (Route 736), Election District 2, zoned A-1, Dry River Agricultural and Forestal District, Tax Map 107-(A)-117.

Rezoning

None

Ordinance Amendments

None

PRIORITY PROJECTS UNDERWAY BY STAFF

Projects	Lead Person	Status	Target Date
North Valley Pike Corridor Strategic Plan	Rhonda	Board tabled on 12/15/10. Plan elements to be addressed during Comprehensive Plan update.	2016
Rockingham Bicycle Advisory Committee (RBAC)	Rhonda	Next meeting is 6/18/15.	Ongoing

Ongoing Review/Tasks	Lead Person	Status
Deed Review	Diane	25 deeds in process as of 6/2/15; 11 pending review, 14 awaiting revisions
Violations	Kelly	54 active complaints, 17 cases pending legal action as of 6/2/15
Site Plans & Subdivisions	Pete	8 site plans and 2 subdivisions under review as of 6/3/15
Subdivision Ordinance Variances	Diana	0 requests under review, as of 6/1/15
Zoning Ordinance Variances	Diana	0 requests under review, as of 6/1/15
Zoning Appeals	Diana	1 request under review, as of 6/1/15
Home Occupation Permits	Diana	0 permit requests under review, as of 6/1/15
Home Business Permits	Diana	1 permit request under review, as of 6/1/15
Special Use Permits	Diana	7 permit requests under review, as of 6/1/15
Rezoning	Rhonda	5 rezoning requests under review, as of 6/3/15
Comprehensive Plan Amendments	Rhonda	0 requests under review, as of 6/3/15
Permits and Fees Processed	Joe	828 total Transactions for month of May 2015
Building Inspections	Joe	1279 inspections conducted during May 2015 (averaged 53.27 inspections per/day)
Building Plans	Joe	26 plans under review, as of 05/29/15
Environmental (E&S/Stormwater) Plan Review	Lisa/Brian	15 plans under review as of 5/19/2015, 21 awaiting permit issuance
Environmental Inspections	Lisa/Brian	283 inspections conducted in May.

REQUESTS TABLED BY BOARD OF SUPERVISORS

SPECIAL USE PERMIT APPLICATION(S)					
Year Tabled	Date Tabled	File	Applicant	Request	Election District

REZONING REQUEST(S) and PLAN(S)					
Year Tabled	Date Tabled	File	Applicant	Request	Election District
2010	Nov. 17	REZ10-97	Wayne Good	To rezone 1 acre from A2 (General Agricultural) to M1 (General Industrial) for a trucking business.	3
2010	Dec. 15	NA	North Valley Pike Corridor Strategic Plan	Endorsement of Corridor Strategic Plan for North Valley Pike area from Gravels Road to Vine Street and I-81 to Kratzer Road.	2

ORDINANCE AMENDMENTS					
Year Tabled	Date Tabled	File	Applicant	Request	
2015	May 13	OA15-102	None	Amendment to the Floodplain Ordinance which will repeal and re-enact Sub-section 6D-4.2(B) by removing examples of acceptable anchoring methods; repeal Sub-section 6D-4.3(D)(2), the effect of which will be to permit new manufactured homes in floodplains, subject to requirements elsewhere; and add to Sub-section 6D-4.3(A) specific requirements for foundations for residential structures in floodplains and a definition of "residential structure."	

DEPARTMENT OF COMMUNITY DEVELOPMENT

Development Activity Report - May 2015

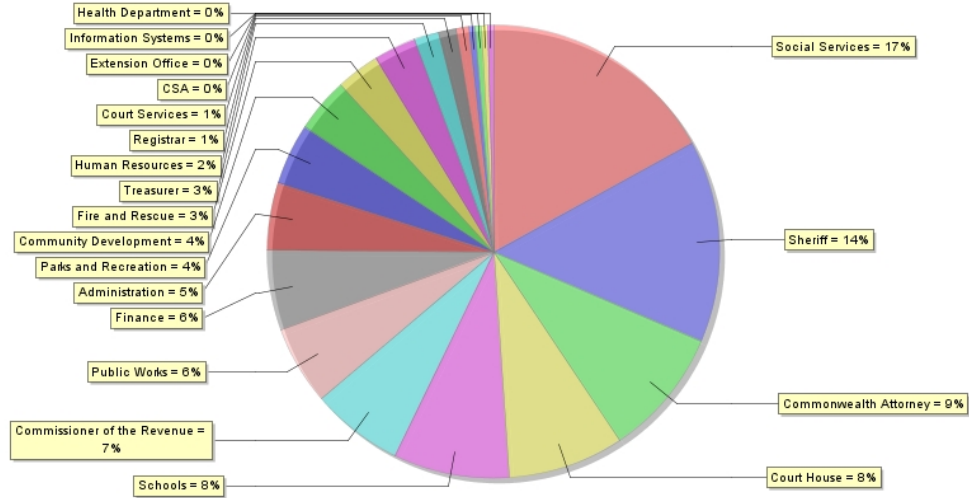
Permits Issued						Fees Collected				
	May-15	May-14	One Year Change	Jan-May 2015	Jan-May 2014	May-15	May-14	One Year Change	Jan-May 2015	Jan-May 2014
Building										
Commercial/Industrial	14	13	7.7 %	49	238	\$ 16,801.47	\$ 4,001.05	319.9 %	\$ 64,894.92	\$ 135,699.16
Manufactured	4	3	33.3 %	19	8	\$ 594.15	\$ 306.20	94.0 %	\$ 2,229.01	\$ 807.53
Single Family	47	24	95.8 %	129	115	\$ 54,059.61	\$ 25,279.08	113.9 %	\$ 133,778.72	\$ 111,670.53
Subtotal	65	40		197	361	\$ 71,455.23	\$ 29,586.33		\$ 200,902.65	\$ 248,177.22
Electrical										
	48	21	128.6 %	146	109	\$ 3,115.02	\$ 1,037.09	200.4 %	\$ 9,243.43	\$ 6,249.87
Subtotal	48	21		146	109	\$ 3,115.02	\$ 1,037.09		\$ 9,243.43	\$ 6,249.87
Mechanical										
	6	6	0.0 %	26	31	\$ 255.00	\$ 331.50	-23.1 %	\$ 1,249.50	\$ 1,657.50
Subtotal	6	6		26	31	\$ 255.00	\$ 331.50		\$ 1,249.50	\$ 1,657.50
Other										
	58	50	16.0 %	217	215	\$ 13,417.67	\$ 22,902.98	-41.4 %	\$ 93,477.17	\$ 62,738.95
Subtotal	58	50		217	215	\$ 13,417.67	\$ 22,902.98		\$ 93,477.17	\$ 62,738.95
Land Use Related										
Erosion and Sediment Permit:	3	8	-62.5 %	20	21	\$ 2,750.00	\$ 15,400.00	-82.1 %	\$ 60,942.00	\$ 33,750.00
Subtotal	3	8		20	21	\$ 2,750.00	\$ 15,400.00		\$ 60,942.00	\$ 33,750.00
Total	180	125		606	737	\$ 90,992.92	\$ 69,257.90		\$ 365,814.75	\$ 352,573.54

TECHNOLOGY DEPARTMENT STAFF REPORT

June 2015

MONTHLY HELP DESK TICKET SUMMARY BY DEPARTMENT

Total Number of Help Desk Tickets for May: 295



PROJECTS

Project	Associated Departments	Start Date	Projected End Date	Update
Data Center Upgrade - Phase 3	Technology	8/1/2014	7/31/2015	Staff continues to migrate files. Creating overall plan for moving to new servers for databases and software.
Munis Financials Implementation and upgrade to 10.5	County & Schools Finance and Technology	2/28/2013	7/31/2015	Staying until fixes in place for known errors
Munis Human Resources & Payroll Implementation	County & Schools Finance, Payroll and Human Resources	4/1/2014	12/31/2015	See above. Applicant Tracking for HR to begin in July
Credit Card Payments for CityView	Community Development, Technology, Harris	5/27/14	6/30/2015	Contacting Sturgis to add to current system.

TECHNOLOGY DEPARTMENT STAFF REPORT
June 2015

Evaluation and continuation of ImageNow Document Imaging project	Technology	6/4/2014	6/30/2016	Preparing to replace Ecopy machines. New estimate in process.
Munis Budgeting for FY 2016	All Departments	01/01/2015	07/01/2015	Working with Finance Director on Web posting for budget
Custom Reports for Munis	Technology	7/20/2014	Ongoing	Continuing to prioritize and create reports
Test in-house software for migration to new environment	Technology	9/22/2014	12/31/2015	A test environment has been set up in order for Sr. Programmer Analysts to test conversion of Visual Dataflex programs to new environment. Each program and report will need to be edited.
Changes to Addresses in Databases for Rockingham, VA	Technology/Commissioner of Revenue/ Public Works	12/19/14	7/1/2015	Ongoing
SharePoint project	Technology/Economic Development	11/5/2014	ON HOLD	
Develop expanded Internet Access and Mobile Device Use policy	Technology	8/1/2014	6/1/2015	In development
Replace remote access computer used by Hoover, Penrod and Towns	Technology/Finance/Administration	5/12/2015	7/1/2015	Need to add another person at Hoover Penrod necessitated

TECHNOLOGY DEPARTMENT STAFF REPORT
June 2015

				change to the mode of access. Preparing to test with Bridgewater.
GIS Upgrade/Transition	Technology/GIS/Community Development/ECC/City	1/1/2015	6/30/2015	Problem with data fixed this week. Upgrade scheduled for the week of June 15 th .
Dual Authentication for DSS wireless	Technology/VITA	2/20/2015	5/31/2015	Requirement for dual authentication for DSS wireless needs to be met. Working with DSS Security to come up with a solution
Clerk of Court computers	Technology/Supreme Court/Clerk of Court	11/01/2014	07/01/2015	Working out the details with Supreme Court. Device received, staff configured. Waiting for testing completion. Next step is configuring computers
CrimeView Data upload and analysis	Technology/DaPro/Court Services/Omega	2/23/2015	12/31/2015	Determined to be cost prohibitive at this time, but are evaluating other possible solutions.
LNC/WPLNC Project 1st phase	Technology/Public Works	3/16/2015	5/31/2015	Complete
Facility Scheduling using CivicPlus	Technology/All Departments with Conference Rooms available for use	3/25/2015	7/1/2015	Waiting for decisions from committee

TECHNOLOGY DEPARTMENT STAFF REPORT
June 2015

Social Services Office 2013 Installation	Technology/Social Services	3/25/2015	6/30/2015	DSS delayed due to security issues. Working on a fix.
Social Services Laptop Encryption Mandate by State	Technology/Social Services	3/25/2015	6/30/2015	Must install encryption software on all laptops provided by State
Thomas Brothers Check Import process for Munis	Technology/Thomas Brothers	12/1/2014	6/30/2015	Working with Thomas Brothers to use same process as other localities on Munis
BlueBeam Plan Review software	Technology/Community Development	4/15/2015	7/1/2015	Working on plan to install and implement after GIS and CityView upgrade
Replace 6 laptops that were not replaced earlier this fiscal year.	Technology	5/1/2015	6/30/15	Delayed due to staff time on other projects
Review implications of DaPro sale	Technology/Administration/RCSO/ECC/Court Services	4/1/2015	7/1/2017	Beginning to look at options.

Respectfully submitted,

Terri M. Perry
Director of Technology

1. Personnel

- A. There are currently 2 employees on light duty due an injury. There are 5 open positions due to retirements and resignations.

2. Prevention Division Activities: Capt. Joe Mullens, Lt. Todd Spitzer, Lt. Karen Will and Wes Shifflett**A. Plan Review**

- 1. Alternative Fire Suppression System - 0
- 2. Building - 0
- 3. Commercial Cooking Suppression - 0
- 4. Emergency Evacuation - 0
- 5. Fire Alarm - 0
- 6. Fire Detection/Alarm - 3
- 7. Fire Protection - 0
- 8. Fire Pump - 0
- 9. Flammable/Combustible Liquid Spray Booth - 0
- 10. Hazardous Materials - 0
- 11. Mechanical - 0
- 12. Private Fire Service Mains & Private Water Tank System - 0
- 13. Rezoning - 0
- 14. Site Plan - 5
- 15. Special Entertainment - 0
- 16. Special Use - 0
- 17. Standpipe - 0
- 18. Plan Review That Has Exceeding Fourteen Day Reaction Time
 - a. All plan reviews are within noted reaction time
- 19. Plan Review Fees Generated - \$ 3,783.18

B. Consultation

- 1. Building - 7
- 2. Certificate of Occupancy - 0
- 3. Explosives/Fireworks - 0
- 4. Fire Protection - 1
- 5. Open Burning - 10
- 6. Permit - 1
- 7. Site - 2
- 8. Special Use/Rezoning - 0
- 9. Code Research - 0
- 10. Emergency Planning/Evacuation - 0

- C. Inspections
 - 1. Acceptance Testing - 2
 - 2. Assisted Living - 1
 - 3. Certificate of Occupancy - 2
 - 4. Daycare/Preschool - 0
 - 5. Dry Hydrant - 0
 - 6. Explosives - 0
 - 7. Fire Code - 4
 - 8. Fire Detection/Alarm - 0
 - 9. Fire Protection - 5
 - 10. Fireworks - 0
 - 11. Hazardous Materials - 0
 - 12. Land Division/Private Lane - 0
 - 13. Nursing - 0
 - 14. Open Burning - 0
 - 15. Private School - 0
 - 16. Public School - 0
 - 17. Re-Inspection - 21
 - 18. Safe School Audit - 0
 - 19. Tent - 0
 - 20. Inspection Not Completed/Had to be rescheduled
 - a. N/A
 - 21. Inspection Fees Generated -\$ 210.00
- D. Operational Permits Issued
 - 1. Open Burning - 375
 - 2. Fireworks
 - a. Sales - 2
 - b. Display - 1
 - 3. Explosives
 - a. Storage - 0
 - b. Use - 0
 - 4. Bon Fire - 0
 - 5. Permit Fees Generated - \$480.00
- E. Incident Responses and Disposition
 - 1. Structure Fires
 - a. Accidental - 0
 - b. Incendiary - 0
 - c. Undetermined - 0
 - d. Under Investigation - 0

2. Vehicle Fires
 - a. Accidental - 1
 - b. Incendiary - 0
 - c. Undetermined - 0
 - d. Under Investigation – 0
 3. Brush/Grass Fires
 - a. Accidental - 0
 - b. Incendiary - 0
 - c. Undetermined - 0
 - d. Under Investigation – 0
 4. Open Burning
 - a. Authorized - 0
 - b. Unauthorized - 6
 - i. Notice of Violation - 5
 - ii. Summons - 1
 5. Bomb Threats - 0
 6. Fireworks Violations - 0
 7. Fire Lane
 - a. Tickets Issued - 0
 - b. Warnings Issued - 0
 8. Explosives - 0
 9. Follow-up Investigation - 0
 - a. Total Number of Hours - 0
- F. Public Education
1. Prevention Programs
 - a. Smoke Detectors Installed - 14
 - b. Smoke Detectors Checked - 1
 - c. Fire Extinguisher Presentations - 0
 - i. Number of Participants – 0
 - d. School Program Presentations - 27
 - i. Number of Participants - 187
 - e. Other Program Presentations - 4
 - i. Number of Participants - 250
 - f. Presentation of Education Materials Events - 7
 - i. Number of Participants – 3,400
- G. Training
1. Fire Inspector Related Training
 - a. Number of Participants - 2
 - b. Number of Contact Hours - 4 each

2. Fire Investigator Related Training
 - a. Number of Participants - 0
 - b. Number of Contact Hours - 0
3. Public Education Related Training
 - a. Number of Participants - 0
 - b. Number of Contact Hours - 0

H. Fire and Life Safety Division Comments/Notes

1. Lt. Will was unable to attend 7 public education/prevention related activities due to other commitments and participated in numerous after hour's events and presentations.
2. Lt. Spitzer is still at the VDFP Law Enforcement for Fire Marshal's Academy with a graduation date of June 12th.

3. Training Division: Battalion Captain Joe Morris, Lt. Steve Powell, Lt. Bryan Smith, and Lt. Jolene Powell

- A. Continued Education Training Provided
 1. Singers Glen Fire Department EMS CE's
 2. Fire training for the month was swift water scenarios
 - a. Number of Participants - 31
 3. Hazmat training for the month was hazmat grounding and bonding
 - a. Number of Participants - 33
 4. EMS Training for the month was on trauma emergencies
 - a. Number of Participants - 31
- B. Meetings and Training
 1. Attended Honor Guard Meeting in Richmond
 2. MTC students just finished the Firefighter II portion of class
 - a. Number of first year participants - 21
 - b. Number of second year participants - 13
- C. Certification Training Provided
 1. Finished Fire Academy (FFI, FFII, and Hazmat Ops)
 - a. Number of Students – 22
 2. Assisted with EMT Class at Harrisonburg Rescue
- D. Other Activities
 1. Worked on Brush Truck
 2. Worked on specifications for the County Engine Standard
 3. Duty Officer May 4th – 10th

4. Items for Board Consideration – Chief Jeremy Holloway

- A. Mutual Aid Agreement with Shenandoah County for Emergency Response Sharing services.

Respectfully submitted by,

Chief Jeremy C. Holloway



STAFF REPORT
June, 2015

Agenda Item#

1. PERSONNEL

A. Parks & Recreation: All full-time positions are filled.

2. RECREATION

A. Recreation:

1. The Parks and Recreation Commission did not meet Thursday, May 28 due to lack of a quorum.
2. The After school has 508 enrolled.
3. Summer Day Camp will be held at John C. Myers, Lacey Spring, Mountain View, John Wayland, Peak View, and McGaheysville. The program begins June 15.
4. The Department is working with two JMU interns this summer, Austin Gupton, Mike Dawson.
5. Special Event for May: included a Yard Sale on May 30 with 22 vendors. Staff lived tweeted the event and pictures from the event can be viewed on our Facebook page.
6. Trips continue to be successful with many filling up quickly. Upcoming trips include:
 - Sweetwater Tavern & Winery
 - Virginia Herb Festival
 - Hollywood Casino
 - Old 690 Brewery
 - Shenandoah Summer Music Theatre
 - An Evening of Magic & Illusion with Wes Isell
 - Tea Tyme & What Nots
 - Leesburg Outlets & Wine
7. Successful Recreation Programs for the month of April with registration numbers are:
 - Bergton Community Center, 8
 - Singers Glen Community Center, 18
 - PDCC paying rentals, 35
 - PDCC non-paying rentals, 38
 - Canning Meats, 4
 - Washington DC trip, charter 54
 - Big Meadows trip, Mini bus 11

- Nelson Brewery Trip, Mini bus 9
 - Golden Corral Bingo, 19
 - Concealed Weapon, 11
 - Learn to Skate, 11
 - iPhone Tutorial, 2
 - Creative Movement, 2
8. Kathy met with the Keezletown United Methodist Women's group to talk to them about the future of Albert Long Park. A small donation was given.
9. The month of May staff has been busy taking registrations for the summer programs. The interns began mid-May and working with various programs and staff. Trips continue to be successful and the department has added additional trips to those that filled and have wait list. Other summer camps will begin in June. Staff have begun working on fall and winter programs.

Respectfully submitted,
Kathy McQuain
Director of Parks & Recreation

ksm-staff report June 2015

1. Personnel

- A. All positions filled
 - Director
 - Administrative Assistant
 - Senior Pretrial Officer
 - Pretrial Officer (two full-time)
 - Probation Officer (three full-time/one part-time)
 - Litter Control Supervisor (part-time)
 - CIT Coordinator

2. Litter Control Program

- A. Bags Collected for May 2015 – 311
 - Roads/areas cleaned: County Administration Center, Courthouse, Human Services, School Board, 33E, 11, 259, 42, and 340, Port Rd, Cross Keys Rd, Naked Creek, Bloose Rd, Sparmine Rd, Strooptown Rd, Andrick Mill Rd, and Orchard Dr, North Mountain

3. Community Corrections

- A. Probation
 - 1) Caseload for May 2015
 - Misdemeanor caseload – 416
 - Felony caseload – 6
- B. Pretrial
 - 1) Caseload for May 2015
 - Misdemeanor caseload – 49
 - Felony caseload – 158

4. CIT – Crisis Intervention Team

- A. The CIT Taskforce continues to meet on a monthly basis. The next 40 hour training is scheduled for June 22-26. The taskforce has also worked on two grants Justice and Mental Health Collaboration and CIT Assessment Site.

5. RE-Entry Council

- A. The re-entry council meets on a quarterly basis. The next quarterly meeting is scheduled for July 9, 2015 at 4 p.m. in the Community Room. The sub-committees meet once a month to discuss ways to integrate offenders back into our community.



Community Development Special Use Permit Report SUP15-079

Meeting Date: JUNE 10, 2015

Applicant	BILL V. NEFF
Mailing Address	3750 N VALLEY PIKE, ROCKINGHAM 22802
Property Address	EXISTING PARCEL IS 3271 KRATZER ROAD
Phone #/Contact	434-9593/BILL NEFF
Tax Map Id	94-(A)-110
Zoning	A-2
Requested Use	TRUCK DRIVING SCHOOL
Location	WEST SIDE OF KRATZER ROAD (Rt. 753) APPROXIMATELY 1950' NORTH OF PULSES HILL LANE (Route 908)
Acreage in parcel	32.76
Acreage in request	5
Election District	2
Comprehensive Plan	Urban growth boundary scheduled to be industrial in the future

Board of Supervisors

PLACING CONDITIONS ON THE REQUEST IS NEITHER A RECOMMENDATION FOR APPROVAL OR FOR DENIAL. IT IS SIMPLY STATING THAT IF APPROVED, THESE ARE THE MINIMUM CONDITIONS THAT SHOULD BE PLACED ON THE PERMIT. IF APPROVED, THE BOARD OF SUPERVISORS MAY CHANGE THESE CONDITIONS OR ADD NEW CONDITIONS AS DEEMED NECESSARY.

If the request is approved by the Board, as a minimum the following conditions should apply:

1. Use shall be located in substantial accordance to plot plan submitted with the application.
2. Building shall comply with the Statewide Building Code and the proper permits shall be obtained.
3. This permit is contingent upon an engineered site plan being submitted to and approved by the County. No work shall be done on the property until such time as the site plan is approved.
4. Permit is contingent upon applicant obtaining an approved sewage disposal system and an approved water supply from the Health Department. A copy of these permits shall be submitted to the Community Development Department prior to obtaining a building permit.
5. This permit is contingent upon applicant meeting VDOT requirements for a commercial entrance. A copy of the permit shall be submitted to the Community Development prior to obtaining a building permit.
6. Applicant shall meet all requirements of Emergency Services.
7. Any on-premise advertising sign associated with this business shall comply with the Rockingham County Code.
8. There shall be no off-premise signs permitted unless all County and State regulations are met.
9. Parking shall comply with the Rockingham County

9. Parking shall comply with the Rockingham County Code.
10. The business shall not begin operation until a certificate of occupancy is issued by the County. No certificate of occupancy shall be issued until all other conditions of this permit are met.

GENERAL INFORMATION

SUBMISSION JUSTIFICATION:

Table 17-606 allows for special use permit application for schools in the A-2 zoning district.

BACKGROUND

Applicant obtained this property in 2008.

EXISTING SPECIAL CONDITIONS:

None

Adjoining Properties and Special Uses

Direction From Site	Zoning	Request	Decision
North	A-2	None	
East	M-1	Concrete plant, precast, and aggregate recycling	Approved – 4/12/00
South	A-2	Outdoor advertising	Approved 12/18/91
West	A-2	None	

COMPREHENSIVE PLAN

According to the Comprehensive Plan, this property is in the urban growth area and is shown in the future to be industrial.

ZONING AND EXISTING LAND USE

Adjoining Properties and Uses

Direction From Site	Zoning	Existing Land Use
North	A-2	Wooded, tillable, pasture
East	M-1	Conmat Properties
South	A-2	Poultry operation, tillable, pasture
West	A-2	Home sites, wooded

STAFF AND AGENCY ANALYSIS

UTILITIES

Health Department

Health Department approval of a water supply and sewage disposal system is required for the proposed business.

ENVIRONMENTAL

NRCS - Soils

According to the soils studies, there are several soil types on the 5 acres associated with this request. All of the soils have moderated shrink-swell potential.

Zoning Administrator - Floodplain

According to FEMA maps, the property is not located in the 100-year floodplain.

PUBLIC FACILITIES

Emergency Services

The property is in the response area of Hose Company #4 and the Harrisonburg Rescue Squad.

The applicant will need to meet all the requirements of the Rockingham County Fire Prevention Code. Due to the requested size of the building, the fire flow water supply for the adjoining manufacturing facility should be ok in order to meet the fire flow for this structure. Fire & Rescue will need to ensure the water supply has been maintained.

Building Official

No report as of the time of the writing of this report.

TRANSPORTATION

VDOT – Road Conditions

The application does not appear to indicate the expected class size or frequency of classes. A commercial entrance will be required that meets the requirements of Appendix F of the VDOT Road Design Manual. The property frontage has locations that have adequate sight distance for a commercial entrance; the exact location would have to be approved during the site plan process and prior to obtaining a VDOT Land Use Permit. The classification of the commercial entrance will have to be sized with a throat width and radii large enough to accommodate tractor trailer traffic.

VDOT – Traffic Impact Analysis

N/A

SUMMARY

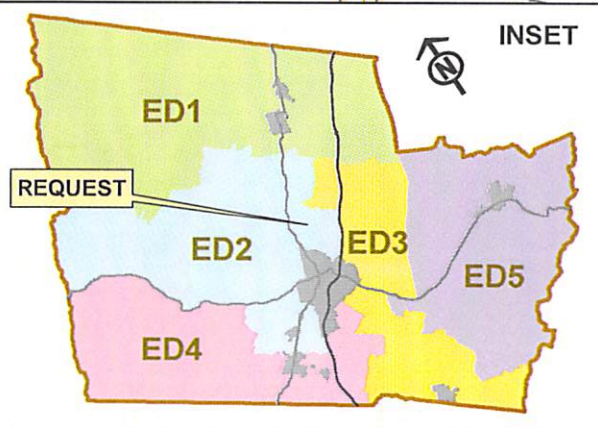
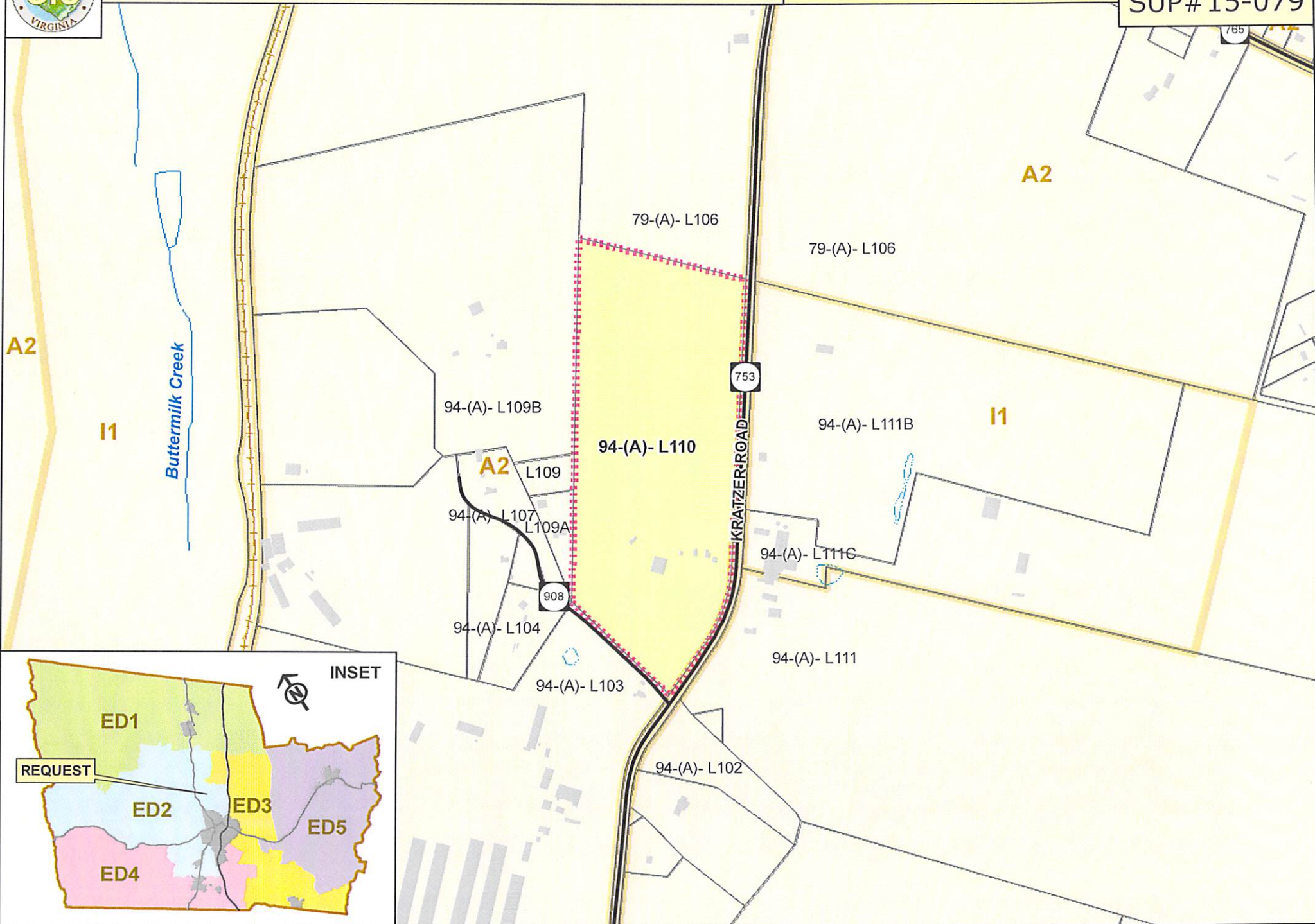
Considerations:

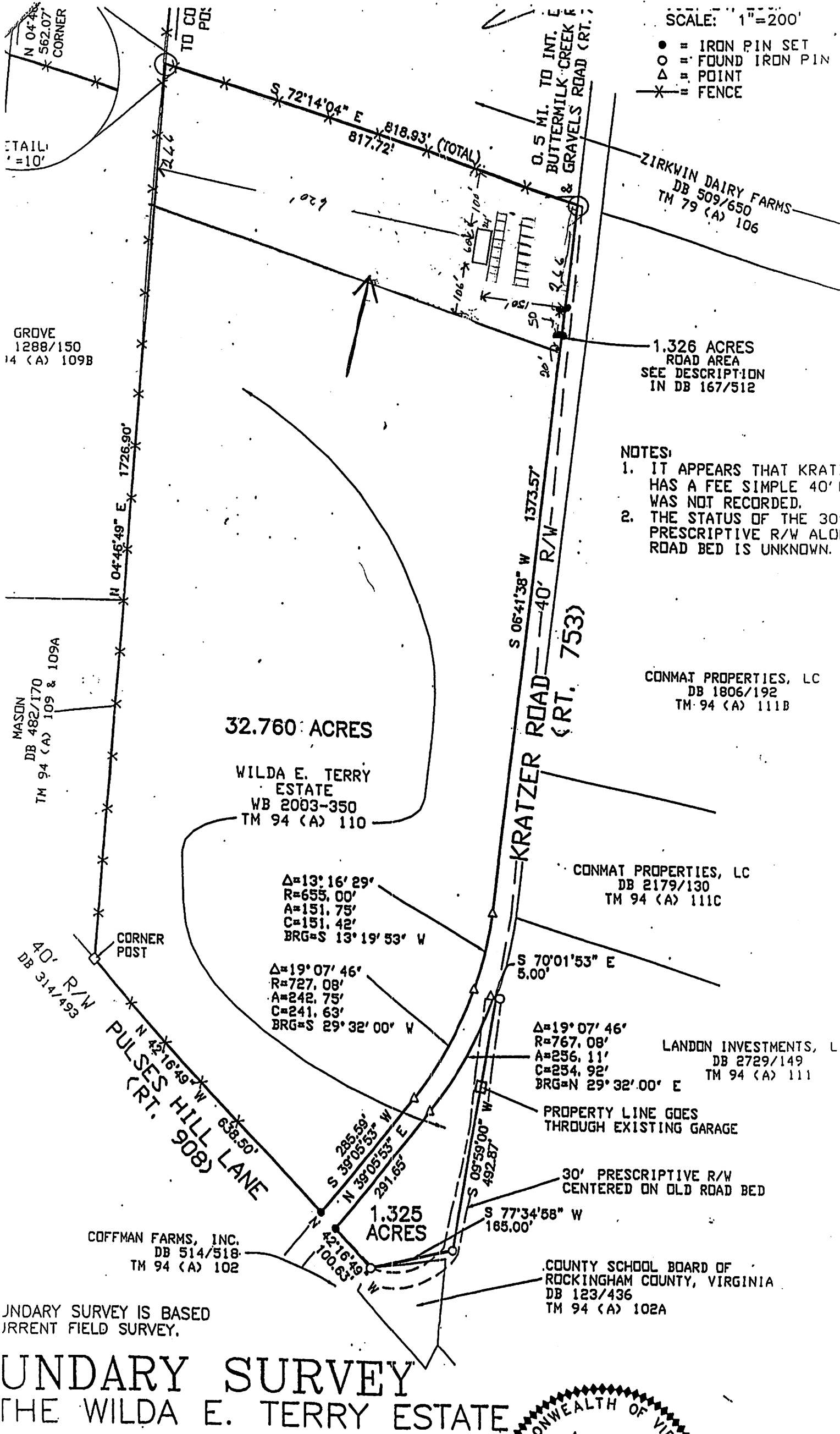
1. This request is for a truck driving school.
2. VDOT will require a commercial entrance.
3. Health Department will require on-site sewage disposal and water supply.
4. If approved, an engineered site plan will be required.
5. Applicant has not indicated the expected class size or frequency of the classes.
6. According to the County Code, in granting a special use permit, the Board should find the following:
 - That the use is compatible with surrounding uses,
 - Is not detrimental to the character of adjacent land,
 - Is consistent with the intent of this chapter, and
 - Is in the public interest.



Bill V Neff Special Use Permit Request

SUP# 15-079





SCALE: 1"=200'

- = IRON PIN SET
- = FOUND IRON PIN
- △ = POINT
- ✕ = FENCE

- NOTES:
1. IT APPEARS THAT KRATZER HAS A FEE SIMPLE 40' WAS NOT RECORDED.
 2. THE STATUS OF THE 30' PRESCRIPTIVE R/W ALONG ROAD BED IS UNKNOWN.

CONMAT PROPERTIES, LC
DB 1806/192
TM 94 (A) 111B

CONMAT PROPERTIES, LC
DB 2179/130
TM 94 (A) 111C

LANDON INVESTMENTS, L
DB 2729/149
TM 94 (A) 111

PROPERTY LINE GOES THROUGH EXISTING GARAGE

30' PRESCRIPTIVE R/W CENTERED ON OLD ROAD BED

COUNTY SCHOOL BOARD OF ROCKINGHAM COUNTY, VIRGINIA
DB 123/436
TM 94 (A) 102A

COFFMAN FARMS, INC.
DB 514/518
TM 94 (A) 102

JNDARY SURVEY IS BASED JRRRENT FIELD SURVEY.

UNDARY SURVEY

THE WILDA E. TERRY ESTATE



**Community Development
Special Use Permit Report
SUP15-086**

Meeting Date: JUNE 10, 2015

Applicant	SHENANDOAH PROPERTIES #2, LLC
Mailing Address	1402 AIRPORT ROAD, BRIDGEWATER 22812
Property Address	7487 KISER ROAD, MT. CRAWFORD 22841
Phone #/Contact	828-6060, EXT. 3567/MIKE HOHENSTEIN
Tax Map Id	137-(A)-41 & 137-(A)-41A
Zoning	A2
Requested Use	AIRPORT SUPPORT FACILITY
Location	NORTHEAST SIDE OF KISER ROAD (RT. 696) APPROXIMATELY 690' SOUTHEAST OF AIRPORT ROAD (RT. 727)
Acreage in parcel	69.9
Acreage in request	28 APPROXIMATELY
Election District	4
Comprehensive Plan	Agricultural Reserve

Board of Supervisors

PLACING CONDITIONS ON THE REQUEST IS NEITHER A RECOMMENDATION FOR APPROVAL OR FOR DENIAL. IT IS SIMPLY STATING THAT IF APPROVED, THESE ARE THE MINIMUM CONDITIONS THAT SHOULD BE PLACED ON THE PERMIT. IF APPROVED, THE BOARD OF SUPERVISORS MAY CHANGE THESE CONDITIONS OR ADD NEW CONDITIONS AS DEEMED NECESSARY.

If the request is approved by the Board, as a minimum the following conditions should apply:

1. Use shall be located in substantial accordance to plot plan submitted with the application.
2. Buildings shall comply with the Statewide Building Code and the proper permits shall be obtained.
3. This permit is contingent upon a site plan being submitted to and approved by the County. No work shall be done on the property and the business shall not begin operation until such time as the site plan is approved
4. If approved, this special use permit shall be to remodel an existing building and add two additional buildings at this time. Approval would also allow for three additional buildings at a future date as long as work is begun on at least 1 building within two years of date of approval of special use permit.
5. All Health Department requirements with regard to the sewage disposal system shall be met.
6. All floodplain requirements shall be met.
7. All Fire & Rescue requirements shall be met.
8. Any on-premise advertising sign associated with this business shall comply with the Rockingham County Code.
9. There shall be no off-premise signs permitted unless all County and State regulations are met.
10. Parking shall comply with the Rockingham County

Code.

11. The business shall not begin operation until a certificate of occupancy is issued by the County. No certificate of occupancy shall be issued until all other conditions of this permit are met.

GENERAL INFORMATION**SUBMISSION JUSTIFICATION:**

Table 17-606 allows for special use permit application for airports with supplemental standards in the A-2 zoning district. That supplemental standard is that only one aircraft may use the airport at a time. This request is for support structures for an existing airport and not a new airport so that supplemental standard is not required.

BACKGROUND

This property is owned by Shenandoah Properties #2 and is a part of the Dynamic Aviation program.

EXISTING SPECIAL CONDITIONS:

None

Adjoining Properties and Special Uses

Direction From Site	Zoning	Request	Decision
North	A-2	None	
East	Town	None	
South	RR-1	None	
West	RR-1 A-2	None None	

COMPREHENSIVE PLAN

According to the Comprehensive Plan, this property is in agricultural reserve.

ZONING AND EXISTING LAND USE**Adjoining Properties and Uses**

Direction From Site	Zoning	Existing Land Use
North	A-2	Pasture
East	Town of Mt. Crawford	Town parcels
South	RR-1	Cedar Hill Subdivision
West	RR-1 A-2	Cedar Hill Subdivision Tillable

STAFF AND AGENCY ANALYSIS**UTILITIES**Health Department

A sewage disposal system construction permit for 300 gallons per day (designed for 15 employees) was issued on April 1, 2015. The system must be installed and approved.

ENVIRONMENTALNRCS - Soils

According to the soils studies, the primary soils are Shenval loam with moderate shrink-swell potential.

Zoning Administrator - Floodplain

According to FEMA maps, the property is located in the floodplain. All floodplain regulations will need to be met.

PUBLIC FACILITIESEmergency Services

The property is in the response area of the Bridgewater Fire Department and Bridgewater Rescue Squad.

Applicant will need to meet all the requirements of the Rockingham County Fire Prevention Code. Hydrant water supply will need to be evaluated to ensure the applicant can build the requested structures.

Building Official

No comments as of the writing of this report.

TRANSPORTATION

VDOT – Road Conditions

The existing entrance to the barn located on the Old Airport Road Section, now Kiser Road, is adequate to serve up to 50 vehicle trips per day as a low volume commercial entrance.

VDOT – Traffic Impact Analysis

N/A

SUMMARY

Considerations:

1. This request is for support facilities for the existing Dynamic Aviation business.
2. Health Department regulations will have to be met.
3. VDOT indicated that the entrance on Kiser Road is adequate for up to 50 vehicles per day.
4. The property is located in the floodplain; and all floodplain regulations shall be met.
5. Fire & Rescue indicated that hydrant water supply would need to be evaluated to ensure the applicant can build the requested structures.
6. If approved, this would include the remodeling of an existing barn on the property and the construction of two new buildings at this time. There are also future plans for 3 additional buildings included in this request. All of the buildings would be considered a part of an approval as long as one of the buildings was started within two years from date of approval of the special use permit.
7. According to the County Code, in granting a special use permit, the Board should find the following:
 - That the use is compatible with surrounding uses,
 - Is not detrimental to the character of adjacent land,
 - Is consistent with the intent of this chapter, and
 - Is in the public interest.

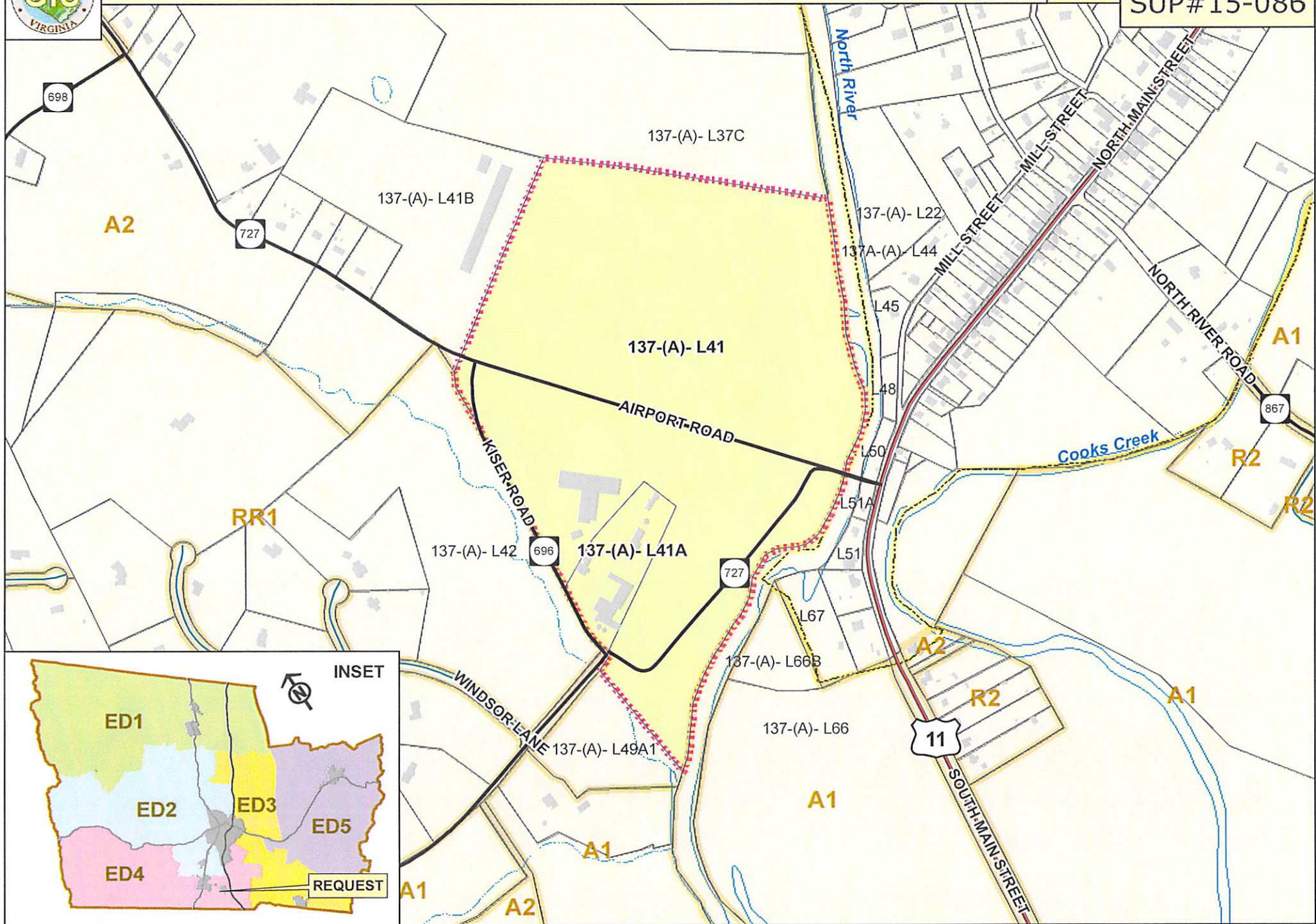


Shenandoah Properties #2 LLC Special Use Permit Request



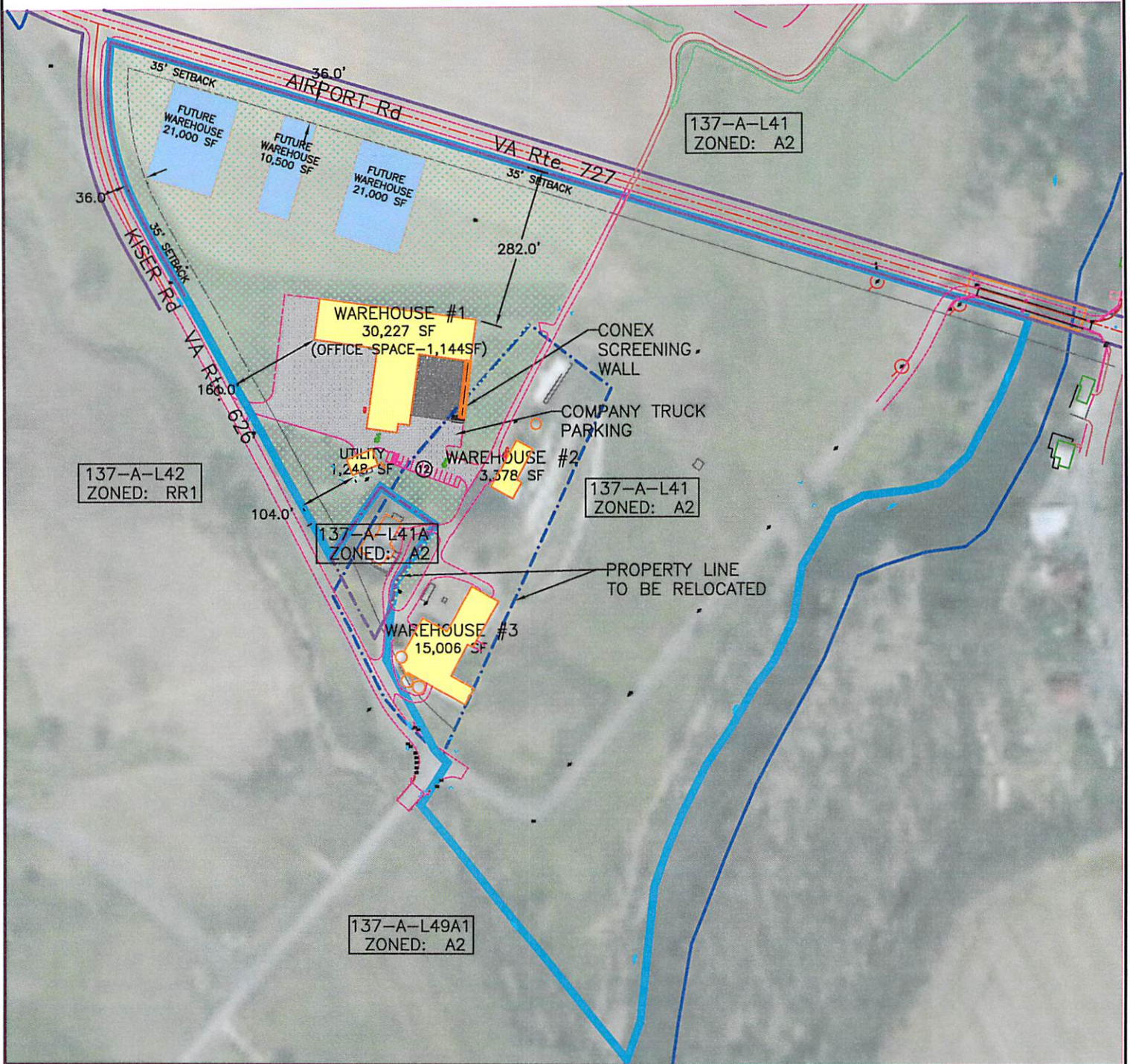
6/10/2015

SUP#15-086



LEGEND

- | | | |
|---|---|---|
| — CENTER LINE | --- NEW PROPERTY LINE | D DUMPSTER |
| SITE BOUNDARY | --- SETBACK LINE | ✕ PROPOSED FIRE HYDRANT |
| — W — WATER LINES | --- EASEMENT LINE | CONCRETE PAVING |
| S SANITARY LINES | --- EXISTING BUILDING | GRAVEL AREA |
| ○ SANITARY SEWER CLEANOUT | PROPOSED REFURBISHED BUILDING | GRASS AREA |
| D STORM SYSTEM | PROPOSED FUTURE BUILDING | |
| ○ PROPOSED DITCH | --- PROPOSED PARKING | |
| --- EXISTING PROPERTY LINE | --- EXISTING ROAD | |



BLACKWELL ENGINEERING
566 EAST MARKET STREET
HARRISONBURG, VA 22801

Phone: (540) 432-9555
FAX: (540) 434-7604

DYNAMIC AVIATION PROPOSED SUP

SCALE
1"=250'

DATE:
4/2/15

DESIGNED BY:
EHB

DRAWN BY:
RIJ

CHECKED BY:
EHB

PROJECT #:
2159

FIGURE

1



Community Development Special Use Permit Report SUP15-089

Meeting Date: JUNE 10, 2015

Applicant	DENNIS STONEBURNER
Mailing Address	8223 SIMMERS VALLEY ROAD, HARRISONBURG 22802
Property Address	SAME
Phone #/Contact	820-3838/DENNIS STONEBURNER
Tax Map Id	65-(2)-3A2
Zoning	A1
Requested Use	SMALL CONTRACTOR'S BUSINESS (AGRICULTURAL CONTRACTOR – INCLUDES STORAGE OF EQUIPMENT ON PROPERTY, USE OF SHOP, AND OPERATING BUSINESS FROM PROPERTY). ALSO REQUESTING A WAIVER TO THE AMOUNT OF BUILDING SQUARE FOOTAGE ALLOWED TO BE USED AND A WAIVER TO THE AMOUNT OF EQUIPMENT STORED ON THE PROPERTY.
Location	WEST SIDE OF SIMMERS VALLEY ROAD (RT. 619) APPROX. 1 MILE WEST OF LACEY SPRING ROAD (RT. 806)
Acreage in parcel	85
Acreage in request	--
Election District	2

Comprehensive Plan AGRICULTURAL RESERVE

Board of Supervisors

PLACING CONDITIONS ON THE REQUEST IS NEITHER A RECOMMENDATION FOR APPROVAL OR FOR DENIAL. IT IS SIMPLY STATING THAT IF APPROVED, THESE ARE THE MINIMUM CONDITIONS THAT SHOULD BE PLACED ON THE PERMIT. IF APPROVED, THE BOARD OF SUPERVISORS MAY CHANGE THESE CONDITIONS OR ADD NEW CONDITIONS AS DEEMED NECESSARY.

If the request is approved by the Board, as a minimum the following conditions should apply:

1. Use shall be located in substantial accordance to plot plan submitted with the application.
2. Buildings shall comply with the Statewide Building Code and the proper permits shall be obtained for a change of use for the portion of the building used for the business.
3. As required by the Health Department, there shall be no more than six employees on this property.
4. Restroom facilities for this business shall be located in the building for which a request was approved for a construction contractor.
5. All traffic associated with this business shall use only the northernmost entrance.
6. The business shall not begin operation until a certificate of occupancy is issued by the County. No certificate of occupancy shall be issued until all other conditions of this permit are met.

GENERAL INFORMATION

SUBMISSION JUSTIFICATION:

Table 17-606 allows for special use permit application for contractor's office. In the A-1 zoning district, the following supplemental standards apply:

1. No more than five (5) persons shall be engaged in the operation of the business, including part-time employees and proprietors.
2. No more than five (5) vehicles or pieces of equipment (other than employees' personal vehicles) shall be operated from the site or stored there overnight.
3. Property on which the business is located must front on a state-maintained road.
4. The area covered by all structures used in connection with such use, excluding a parking area, shall not exceed a total of thirty-five hundred (3,500) square feet.
5. There shall be no outside storage except for large contracting equipment, which shall be screened.

BACKGROUND

This is the result of a zoning violation.

EXISTING SPECIAL CONDITIONS:

None

Adjoining Properties and Special Uses

Direction From Site	Zoning	Request	Decision
North	RR-1	None	
East	A-1	4 poultry houses Beauty Shop Manufactured Home 2 poultry houses	Approved 6/11/79 Approved 11/23/82 Approved 7/23/86 Approved 4/8/87
South	A-1	None	
West	A-1	Hog operation	Approved 5/8/78

COMPREHENSIVE PLAN

According to the Comprehensive Plan, this property is in agricultural reserve.

ZONING AND EXISTING LAND USE

Adjoining Properties and Uses

Direction From Site	Zoning	Existing Land Use
North	RR-1	Glen Hills Subdivision
East	A-1	Pasture, wooded
South	A-1	Home site, pasture
West	A-1	Home site, pasture, wooded

STAFF AND AGENCY ANALYSIS

UTILITIES

Health Department

No objection from the Health Department provided the number of employees (cumulative total for both enterprises) is kept to 6 or less. As presented in the special use permit requests the grand total would be 6 employees. The septic system is only designed for 100 gallons per day. Regulations allow for as little as 15 gpd/employee in an office setting. By limiting the number of employees to 6 the flows should be kept to just under the permitted design flow of the system. Any additional usage or increase in the number of employees could require a new permit (system expansion, etc.).

ENVIRONMENTAL

NRCS - Soils

According to the soils studies, there are numerous soil types on this property. At the location of this business, the soils are Frederick and Lodi silt loams with moderate shrink-swell potential. This soil does not meet hydric criteria.

Zoning Administrator - Floodplain

According to FEMA maps, the property is not located in the 100-year floodplain.

PUBLIC FACILITIES

Emergency Services

The property is in the response area of the Broadway Fire Department and Broadway Rescue Squad.

The applicant will need to meet all the requirements of the Rockingham County Fire Prevention Code.

Building Official

No response received from the Building Official as of the writing of the report. However, in the pre-application meeting, the Building Official stated that the building would have to meet the Statewide Building Code, and the proper permits would have to be obtained.

TRANSPORTATION

VDOT – Road Conditions

The existing entrance configuration of the subject property is adequate to serve the proposed agricultural contractor's business. Should the safety, use or maintenance level of any existing or proposed entrance to a VDOT maintained highway change in the future, VDOT reserves the right to require additional modifications as warranted by the site specific conditions.

VDOT – Traffic Impact Analysis

N/A

SUMMARYConsiderations:

1. This request is the result of a zoning violation. Application had been made for an April 8 hearing but was withdrawn when applicant realized they had not requested the waivers.
2. Restroom facilities for this business shall be located in the building for which a special use permit was approved on April 8, 2015 for a construction contractor.
3. The following supplemental standards apply to this use:
 - No more than five (5) persons shall be engaged in the operation of the business, including part-time employees and proprietors.
 - No more than five (5) vehicles or pieces of equipment (other than employees' personal vehicles) shall be operated from the site or stored there overnight.
 - Property on which the business is located must front on a state-maintained road.
 - The area covered by all structures used in connection with such use, excluding a parking area, shall not exceed a total of thirty-five hundred (3,500) square feet.
 - There shall be no outside storage except for large contracting equipment, which shall be screened.
4. The Health Department has stipulated that there shall be not more than 6 employees on the property. This would be the total number of employees for this business and for the construction contractor on the same property for which the Board approved a special use permit earlier this year.
5. As a part of this request, the applicant is requesting a waiver to the amount of building square footage. The Code states that 3,500 square feet can be used for a contractor's business in the A-1 zoning district. The applicant is asking for a waiver to increase that amount to 6,600 square feet.
6. As a part of this request, the applicant is requesting a waiver to the amount of equipment he can store on the property. The Code states no more than five pieces of equipment shall be stored on the property. The applicant has quite a bit more equipment on the property than that and therefore is asking a waiver to that requirement. He has not specified the number of pieces of equipment he will have on the property.

7. If approved as submitted, both of these waivers will be included unless the Board stipulates otherwise.

8. According to the County Code, in granting a special use permit, the Board should find the following:

- That the use is compatible with surrounding uses,
- Is not detrimental to the character of adjacent land,
- Is consistent with the intent of this chapter, and
- Is in the public interest.

9. In addition to the items listed above that the Board should consider in determining a special use permit, in this case, the Board should also look at the supplemental standards set out for contractors in the A-1 zoning district and determine if the granting of the waivers requested by the applicant go against the supplemental standards or if there are reasons these waivers should be granted for this business on this particular property.

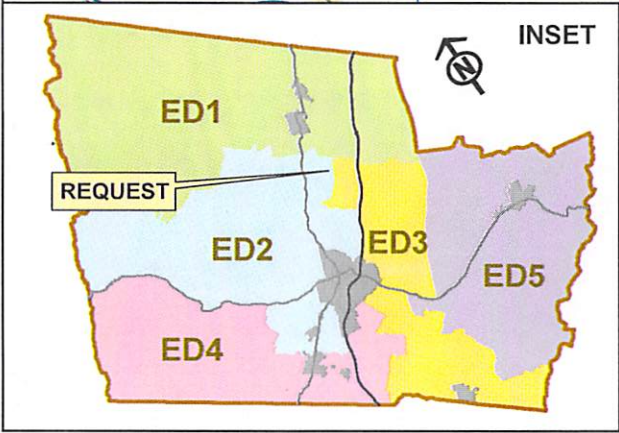
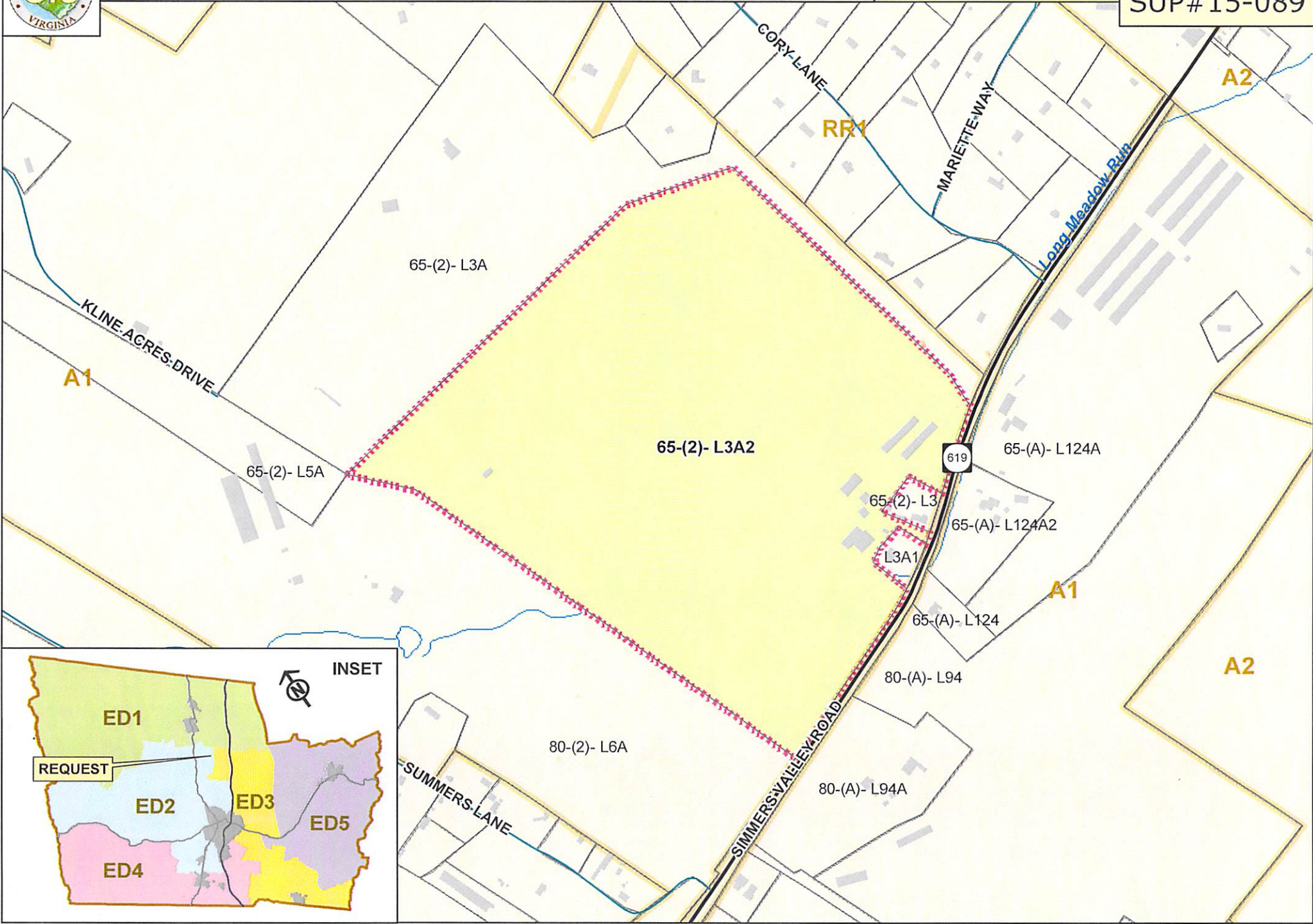


Dennis Stoneburner Special Use Permit Request



6/10/2015

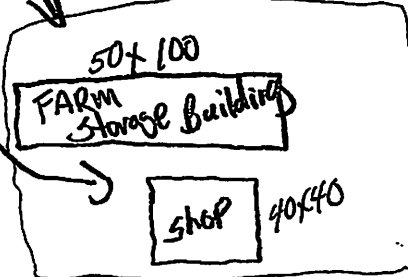
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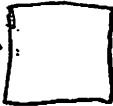
85 AC
FARM

This is the building
Mark Deavers will use

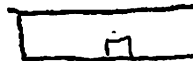
2 AC.



Bank
BARN

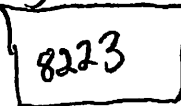


old chicken
house



High Quality

D. Stonebuaner



Anne
Brower



Simmes Valley Rd



Community Development Special Use Permit Report SUP15-091

Meeting Date: JUNE 10, 2015

Applicant	DANIEL B. WITMER
Mailing Address	4389 BOWMAN ROAD, DAYTON 22821
Property Address	SAME
Phone #/Contact	879-2266/DANIEL
Tax Map Id	107-(A)-117
Zoning	A-1 – AF4
Requested Use	AGRICULTURAL REPAIR SHOP
Location	EAST SIDE OF BOWMAN ROAD (ROUTE 732) APPROXIMATELY 8/10 MILE SOUTHEAST OF RUSHEVILLE ROAD/SWOPE ROAD (ROUTE 736)
Acreage in parcel	10.4
Acreage in request	1.5
Election District	2
Comprehensive Plan	AGRICULTURAL RESERVE

Board of Supervisors

PLACING CONDITIONS ON THE REQUEST IS NEITHER A RECOMMENDATION FOR APPROVAL OR FOR DENIAL. IT IS SIMPLY STATING THAT IF APPROVED, THESE ARE THE MINIMUM CONDITIONS THAT SHOULD BE PLACED ON THE PERMIT. IF APPROVED, THE BOARD OF SUPERVISORS MAY CHANGE THESE CONDITIONS OR ADD NEW CONDITIONS AS DEEMED NECESSARY.

If the request is approved by the Board, as a minimum the following conditions should apply:

1. Use shall be located in substantial accordance to plot plan submitted with the application.
2. Building shall comply with the Statewide Building Code and the proper permits shall be obtained.
3. This permit is contingent upon a site plan being submitted to and approved by the County. No work shall be done on the property until such time as the site plan is approved.
4. Applicant shall comply with VDOT's requirements regarding sight distance, which shall be maintained at all times.
5. Fire & Rescue requirements shall be met.
6. Any on-premise advertising sign associated with this business shall comply with the Rockingham County Code.
7. There shall be no off-premise signs permitted unless all County and State regulations are met.
8. Parking shall comply with the Rockingham County Code.
9. The business shall not begin operation until a certificate of occupancy is issued by the County. No certificate of occupancy shall be issued until all other conditions of this permit are met.

GENERAL INFORMATION

SUBMISSION JUSTIFICATION:

Table 17-606 allows for special use permit application for machinery and equipment centers with the following supplemental standards:

In the A-1, A-2, and RV zoning districts:

- A. No more than six (6) pieces of equipment related to servicing shall be parked outside the structure in which the use is located.
- B. Only agricultural machinery and equipment shall be rented, sold, maintained, or repaired.
- C. The use shall be located within an existing agricultural structure that is at least three (3) years old.
- D. No outdoor display or outdoor storage shall be permitted
- E. Hours open to the public shall be limited to 6 a.m. to 9:00 p.m.
- F. Direct access shall not be provided by a private right-of-way.
- G. No structure shall be located closer than fifty (50) feet to any lot line and no closer than three hundred (300) feet from any residence.

BACKGROUND

Applicant had begun doing some agricultural equipment repair for people without realizing he needed a special use permit. As soon as he was aware of that need, he made application.

Applicant had a part-time employee that came three days per week to help him. He had another man that came about 1 day a month to help. Due to Health Department requirements regarding septic for the business, the applicant has sent a fax to the Community tell us that he has reduced his number of employees to 0. He also contacted the Health Department to tell Mr. Weakley the same. Mr. Weakly responded with an email that he has no requirements if there are no employees.

EXISTING SPECIAL CONDITIONS:

None

Adjoining Properties and Special Uses

Direction From Site	Zoning	Request	Decision
North	A-1	Second residence	Approved – 5/13/98
East	A-2	None	
South	A-1	None	
West	A-1	None	

COMPREHENSIVE PLAN

According to the Comprehensive Plan, this property is in agricultural reserve.

ZONING AND EXISTING LAND USE

Adjoining Properties and Uses

Direction From Site	Zoning	Existing Land Use
North	A-1	Tillable, pasture, home site
East	A-2	Tillable, pasture, home site
South	A-1	Pasture
West	A-1	Tillable, pasture, home site

STAFF AND AGENCY ANALYSIS

UTILITIES

Health Department

Health Department approval of a sewage disposal system is required for the business.

In a later email, Mr. Weakley, of the Health Department, stated in part “I expect he might pursue a permit to limit occupancy of the house and allow for the business to use some of that system’s capacity as well (that is what a consultant has emailed me about).

After receiving a fax from the applicant stating he would reduce the number of employees to 0, Mr. Weakley said he had received a call from Mr. Withmer that he would have zero employees outside the house. He responded “I advised that the health department would not object to use of the existing sewage disposal system serving the nearby dwelling if the only employees were the residents of the house. I did advise that the shop should have no plumbing unless the wastes were routed to an approved sewage disposal system”.

ENVIRONMENTAL

NRCS - Soils

According to the soils studies, the soils at the location of the business Aquic Udifluvents with low shrink-swell potential.

Zoning Administrator - Floodplain

According to FEMA maps, a portion of the property is in the floodplain. However, this is an existing building that is located outside the floodplain.

PUBLIC FACILITIES

Emergency Services

The property is in the response area of the Bridgewater Volunteer Fire Department and Bridgewater Rescue Squad.

The applicant will need to ensure road access to the shop is maintained at 20 foot width. Our office has no additional concerns with this request.

Building Official

No response as of the writing of this report.

TRANSPORTATION

VDOT – Road Conditions

Bowman Road (Route 732) is classified as a rural local road with a traffic count of 470 VPD and has an unposted speed limit of 55 mph. The proposed use is not expected to generate more than 50 vehicle trips per day; therefore, the existing entrance is adequate to serve the proposed use as a low volume commercial entrance with the following condition: A sight line easement will be required to provide the full amount of required sight distance (sight distance to the left when pulling out of the entrance) or a speed study performed by an Engineer to verify the 85th percentile operating speed and therefore reducing the amount of sight distance necessary. Based on conversations with the applicant, a sight distance easement across the neighboring farmer's field is feasible. A sight distance easement preserves the line of sight over property outside of VDOT right-of-way and must be kept free from obstructions that would impede the sight line.

VDOT – Traffic Impact Analysis

N/A

SUMMARY

Considerations:

1. This business started out with the applicant working on his own equipment. He then began working on some friends' and family members' equipment. It

continued to grow into a full-sized business. When the applicant realized he needed a special use permit, he began the process.

2. The subject property is in the Dry River Agricultural-Forestall District. This district does allow for businesses within the District.

3. Due to Health Department requirements regarding septic for the business, the applicant stated he will quit having any employees. He had 1 employee that worked 3 days a week and another man who came in about 1 day a month. He will now have no employees.

4. The applicant will have to work with VDOT about maintaining sight distance at the entrance. He has indicated to VDOT that it is feasible to get a sight distance easement across the neighbor's field.

5. Fire & Rescue stated the applicant needs to ensure road access to the shop is maintained at 20 foot width.

6. Applicant shall meet the supplemental standards required for this type of business in the A-1 zoning district.

7. According to the County Code, in granting a special use permit, the Board should find the following:

- That the use is compatible with surrounding uses,
- Is not detrimental to the character of adjacent land,
- Is consistent with the intent of this chapter, and
- Is in the public interest.

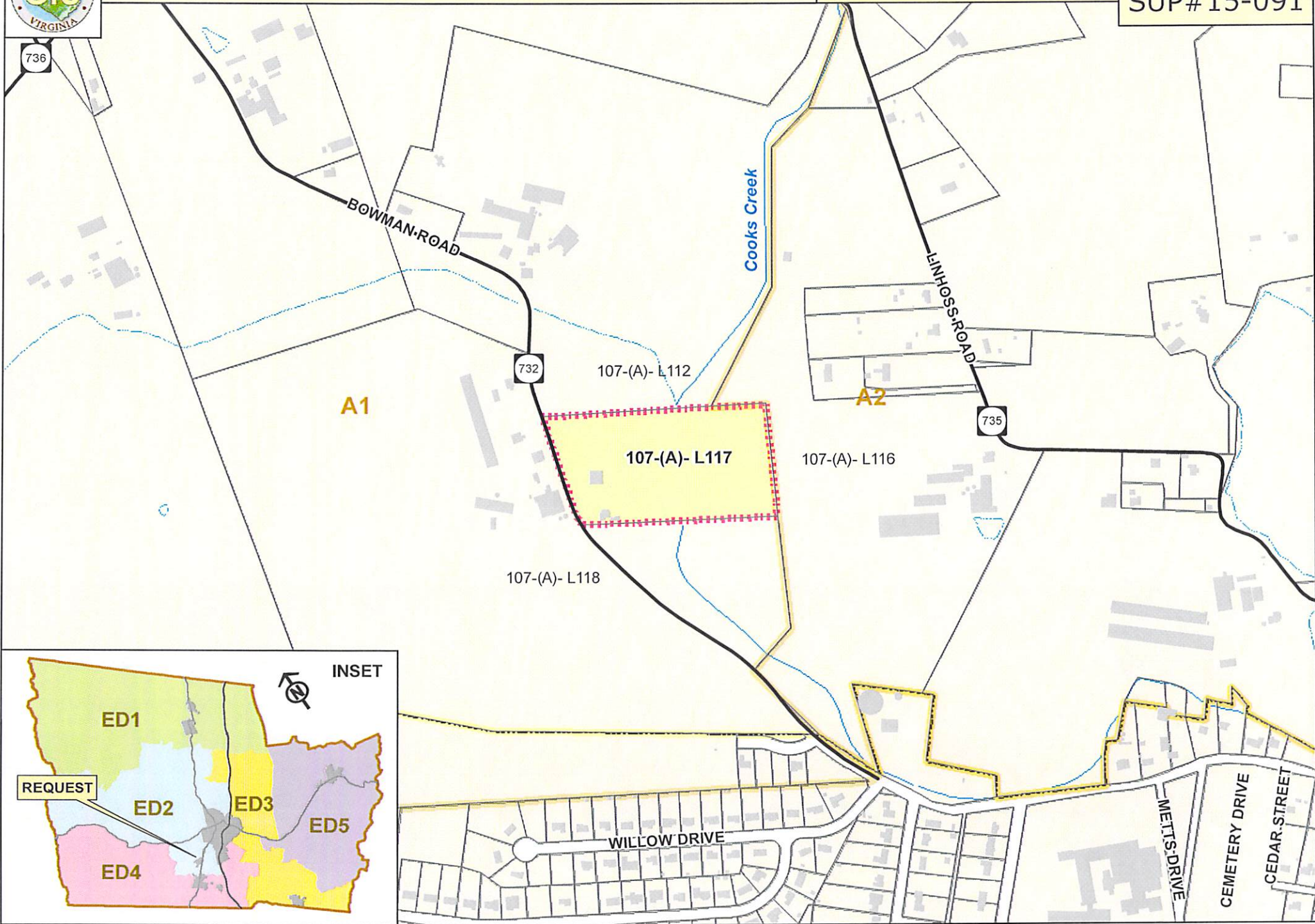


Daniel B Witmer Special Use Permit Request



6/10/2015

SUP#15-091

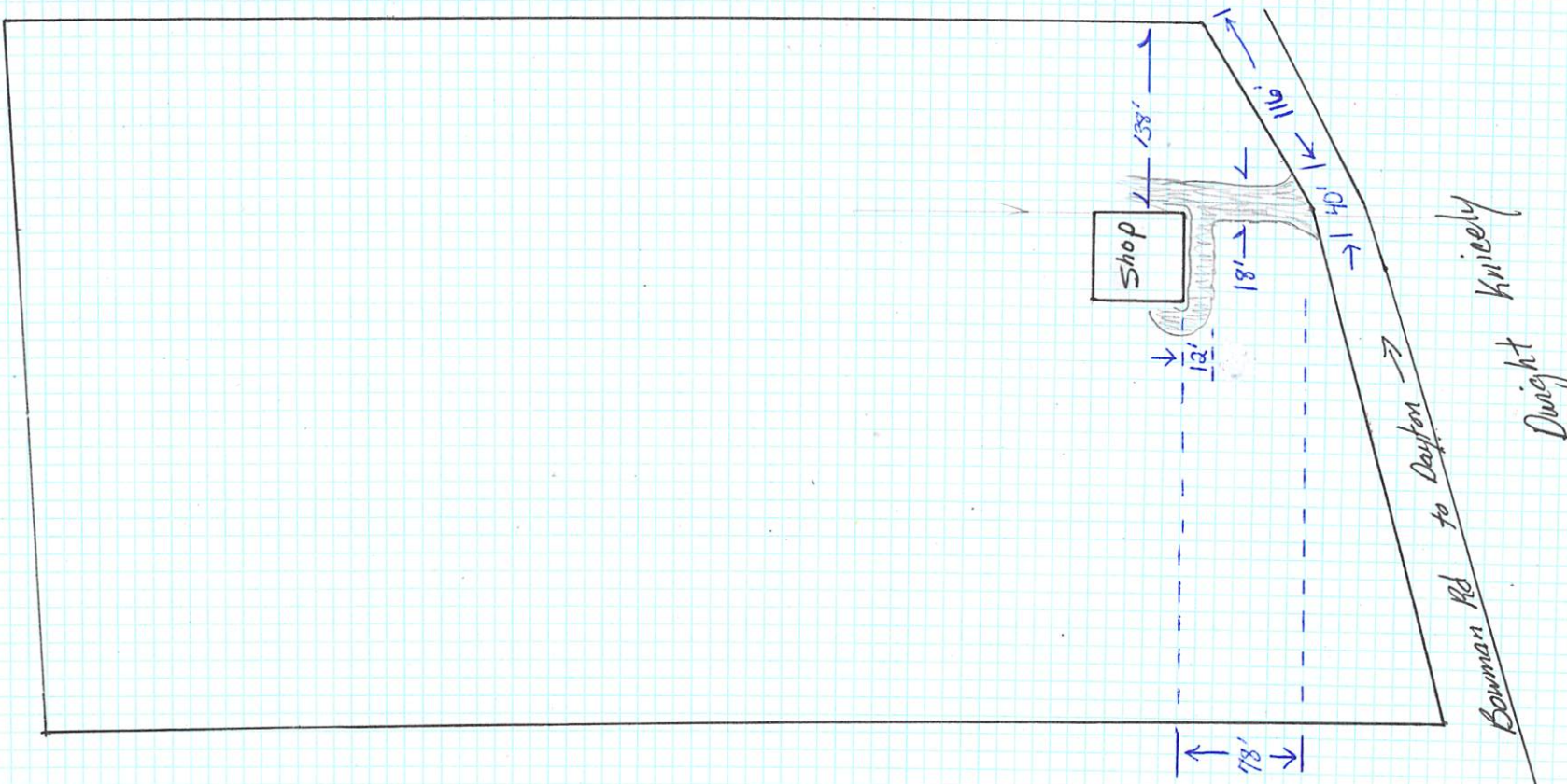


Magnetic North

Leon Rohrer

Dwight Kniceley

Wayne Kniceley



Bowman Rd to Dayton →
Dwight Kniceley